

# YEARLY STATUS REPORT - 2021-2022

# Part A

# **Data of the Institution**

1. Name of the Institution Army College of Nursing

• Name of the Head of the institution Prof. M Maheswary

• Designation Principal

• Does the institution function from its own Yes

campus?

• Phone No. of the Principal 01812266167

• Alternate phone No. 01812660080

• Mobile No. (Principal) 8283824167

• Registered e-mail ID (Principal) acn\_mh@yahoo.co.in

• Alternate Email ID acn.iqaccell@gmail.com

• Address Deep Nagar, Jalandhar Cantt.

• City/Town Jalandhar

• State/UT Punjab

• Pin Code 144005

2.Institutional status

• Affiliated / Constitution Colleges Affiliated College

• Type of Institution Women

• Location Urban

• Financial Status Private

• Name of the Affiliating University Baba Farid University of Health

Sciences, Faridkot, Punjab.

• Name of the IQAC Co-ordinator/Director Prof. Charlotte Ranadive

• Phone No. 01812266167

• Alternate phone No.(IQAC) 01812660080

• Mobile No: 8288837465

• IQAC e-mail ID acn.iqaccell@gmail.com

• Alternate e-mail address (IQAC) acn\_mh@yahoo.co.in

3. Website address (Web link of the AQAR

(Previous Academic Year)

https://acn.co.in/agar.php

4. Was the Academic Calendar prepared for

that year?

• if yes, whether it is uploaded in the Institutional website Web link:

https://acn.co.in/academic-

<u>calendar.php</u>

Yes

# **5.**Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.63	2022	15/03/2022	14/03/2027

# 6.Date of Establishment of IQAC

29/12/2020

7.Provide the list of funds by Central/ State Government-UGC/ICSSR/IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMTT etc.

Institution/ Depart ment/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Army College of Nursing	Grant in Aid	HQ Western Command Chandimandir	27/08/2021	2347900/-
			31/03/2022	
Army College of Nursing	Red Ribbon club fund	State Government	30/03/2022	9000/-
			31/03/2023	
Army College of Nursing	Red Ribbon club fund	State Government	12/08/2022	3000/-
			31/03/2023	

# 8.Whether composition of IQAC as per latest NAAC guidelines

• Upload latest notification of formation of IQAC

View File

Yes

# 9.No. of IQAC meetings held during the year 6

- Were the minutes of IQAC meeting(s) and Yes compliance to the decisions have been uploaded on the institutional website?
- (Please upload, minutes of meetings and action taken report)

  View File

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?

16-02-2024 08:49:36

• If yes, mention the amount

4.57lakh

# 11. Significant contributions made by IQAC during the current year (maximum five bullets)

- 1. Promotion of research activities and publication through institutionalized financial support and recognition.
- 2. Upgraded teaching-learning and faculty development program to function optimally in the necessitated online environment by suitable equipping measures like procurement of G-Suit and participation/conduct of webinars, e-conferences, e-meetings and online research.
- 3.Establishment of NCC,NSS and YRC units, adding quality and value to the overall development of the students.
- 4. Generation of Alumni fund on a regular basis as contribution by JACONites (regd.) Alumni Association for improving placements and scholarships.
- 5.Board of Governors has accorded approval for the employment of 25-30% of teaching faculty on regular basis.
- 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Plan of Action	Achievements/Outcomes
The College decided to publish minimum 3 research articles during the academic session 2021-2022.	The Faculty of Army College of Nursing was able to publish the laid down target of 3 research papers.
The College decided to Sign minimum 3 MOU with the external agencies to improve the quality of education during the academic session 2021-2022.	The MOU was signed for ASHA school and Integrated Health center at K.K. Vihar and Cantonment Board Hospital and MOU for NCC,NSS and YRC have been drafted and are progressed.
The college decidied to incorporate Mentorship programme for the students on regular basis to help them in their academic, as well as in any other related issues.	The mentorship sessions are arranged once in two months for all students by the faculty of Army College of Nursing.
The College emphasized to increase the participation of all faculty and staff in various e-conference, workshop, eseminars, webinars	All faculty and staff have attended the relevant events in the Academic session 2021-2022.

# 13. Whether the AQAR was placed before statutory body?

Yes

• Name of the statutory body

Pa	art A
Data of th	e Institution
1.Name of the Institution	Army College of Nursing
Name of the Head of the institution	Prof. M Maheswary
• Designation	Principal
• Does the institution function from its own campus?	Yes
Phone No. of the Principal	01812266167
Alternate phone No.	01812660080
• Mobile No. (Principal)	8283824167
• Registered e-mail ID (Principal)	acn_mh@yahoo.co.in
Alternate Email ID	acn.iqaccell@gmail.com
• Address	Deep Nagar, Jalandhar Cantt.
• City/Town	Jalandhar
• State/UT	Punjab
• Pin Code	144005
2.Institutional status	
Affiliated / Constitution Colleges	Affiliated College
Type of Institution	Women
• Location	Urban
• Financial Status	Private
Name of the Affiliating University	Baba Farid University of Health Sciences, Faridkot, Punjab.
Name of the IQAC Co-	Prof. Charlotte Ranadive

ordinator/Director	
• Phone No.	01812266167
Alternate phone No.(IQAC)	01812660080
Mobile No:	8288837465
• IQAC e-mail ID	acn.iqaccell@gmail.com
Alternate e-mail address (IQAC)	acn_mh@yahoo.co.in
3.Website address (Web link of the AQAR (Previous Academic Year)	https://acn.co.in/agar.php
4. Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://acn.co.in/academic- calendar.php

# **5.**Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.63	2022	15/03/202	14/03/202

# 6.Date of Establishment of IQAC 29/12/2020

7.Provide the list of funds by Central/ State Government-UGC/ICSSR/IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMTT etc.

Institution/ Depar tment/Faculty	Scheme	Funding	agency	Year of award with duration	Amount	
Army College of Nursing	Grant in Aid	HQ Wes Comm Chandi	nand .mandi	27/08/202	1 234790	0/-
				31/03/202	2	
Army College of Nursing	Red Ribbon club fund	Sta		30/03/202	2 9000/	<b>' –</b>
				31/03/202	3	
Army College of Nursing	Red Ribbon club fund	Sta		12/08/202	2 3000/	<b>' –</b>
				31/03/202	3	
8.Whether compos NAAC guidelines	sition of IQAC as p	er latest	Yes		<u> </u>	
• Upload latest IQAC	notification of form	ation of	View Fil	<u>e</u>		
9.No. of IQAC med	etings held during	the year	6			
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?		Yes				
• (Please uploa action taken	nd, minutes of meeting report)	gs and	View Fil	<u>e</u>		

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	4.57lakh

# 11. Significant contributions made by IQAC during the current year (maximum five bullets)

- 1. Promotion of research activities and publication through institutionalized financial support and recognition.
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The College emphasized to increase the participation of all faculty and staff in various e-conference, workshop, eseminars, webinars	All faculty and staff have attended the relevant events in the Academic session 2021-2022.
13.Whether the AQAR was placed before statutory body?	Yes
Name of the statutory body	
Name	Date of meeting(s)
Institute Management Committee (IMC)	12/04/2022
14.Does the Institution have Management Information System?	Yes
• If yes, give a brief description and a list o	f modules currently operational
TALLY -Financial Management softw	vare

Tally, a complete business management software for small and medium business, is being used for accounting needs of this institute. It helps in managing accounts, inventory, banking, taxation etc to help reduce complexities of financial management and in turn, focus on institute growth.

### Modules.

Various modules of Tally Software viz Reporting, Budgetary Controls and tracking, Auditing, Cash and Funds flow management etc help in overall management of finances and growth. Tally software uses double entry system of accounting which is the only way of accurate accounting. With recording of transactions at once, various integrated reports pertaining to taxation, income/expenditure statement, balance sheet, auditing and many more are quickly available without any additional efforts or loss of time. Tally has inbuilt feature for security and backup of data. With password protected access, it ensures safety of data.

### LMS- Learning Management System(Library)

E-Granthalaya is a Digital Platform developed by National Informatics Centre, Ministry of Electronics and Information Technology, Government of India for Automation and Networking of Government & Semi-government Libraries. The platform provides a complete Information & communication Technology solution for Library Computerization with integrated Library Management Software.

### Modules

Data Entry Modules, Library Administration , Master Data Module , Books Acquisition , Cataloguing Module , Circulation Module , Serials Control , Micro-Documents Manager , Budgets Module , Search / Web OPAC Module , Browser based Interface , Search Library Catalogue ,Basic / Advance Search - display details of the documents from NET.

A proposal for the Enterprise resource planning (ERP) along with the budget is also proposed for approval for the Academic year 2022-2023.

# 15.Multidisciplinary / interdisciplinary

# Multidisciplinary/Interdisciplinary

ACN has an integrated multidisciplinary curriculum with a vision to achieve sustained excellence in nursing education and clinical skills, aimed at holistic development apart from their core subjects.

Course structure to be given ....

The B.Sc. Nursing program is a four-year program comprising of eight semesters that is credit and semester based. It is choice based only for elective courses. Competency based curriculum is the main approach that is based on ten core competencies. The courses are categorized into foundational courses (Applied and Basic Courses), Core courses (Nursing Foundations, Adult Health (Medical Surgical) Nursing, Child Health Nursing, Mental Health Nursing, Community Health Nursing, Midwifery/Obstetrics and Gynaecology) and elective courses. The courses are implemented through various approaches adapted by the Faculty and students.

The undergraduate nursing program is broad based education within an academic curricular framework specifically directed to the development of critical thinking skills, competencies appropriate to human and professional values. Blended learning approach comprising of experiential learning, reflective learning, scenario- based learning and simulated learning is also inbuilt. The teaching learning process encourages mastery learning, modular, self-directed and is self-accountable in choice making in terms of elective courses. The program prepares the graduates to become exemplary citizens by adhering to code of ethics and professional conduct at all times in fulfilling personal, social and professional obligations so as to respond to national aspirations. Health and community orientation are provided with special emphasis on national health problems, and national health policy directives to achieve universal health care for all citizens of India. The main roles of graduates would be provider of care with beginning proficiency in delivering safe care, coordinator/manager of care by being active participant of interprofessional team and member of a profession demonstrating selfresponsibility and accountability for practice as well as to support the profession

### 16.Academic bank of credits (ABC):

Academic bank of Credits (ABC)

To promote international nursing education, the Institution has proposed Study Abroad Programme in the Masters level with Kakini Foundation. The Institution has also initiated the process of signing of an MOU with Kakini foundation for undertaking higher studies in University of La Verne and Western University of Health Sciences, California. The opportunity for faculty and student exchange program is also being progressed and Board of Governers has issued direction for the same.

The institution continuously upgraded the curriculum to make the students employable as per the requirement of industry. Faculties also have the autonomy to frame the syllabus within the given framework and get it approved by competent authorities. ACN has improvised pedagogy by creating its own platform of video lectures. Besides this, the use of Google classroom to give lecture notes and assignments has further enhanced teaching and learning besides the regular chalk and board method, PowerPoint presentation. and internet based solutions.

The Institution is offering E-Granthalaya a Digital Platform developed by National Informatics Centre, Ministry of Electronics and Information Technology, Government of India for Automation and Networking of Government & Semi-government Libraries. The platform provides a complete Information & communication Technology solution for Library Computerization with integrated Library Management Software. The college has subscribed for HSLIBNET e- consortia operated by Baba Farid University of Health Sciences, Faridkot and DELNET e-consortia from Delhi. The college is also utilizing "Up to Date e-consortia" through Military Hospital, Jalandhar Cantt, on as required basis. This is a preliminary initiative taken by the Institute to fulfil the higher goal of implementing the Academic bank of credits.

### 17.Skill development:

### Skill development:

The program prepares nurses and midwives for generalist nursing including midwifery practice. Knowledge acquisition related to wellness, health promotion, illness, disease management and care of the dying is core to nursing practice. Mastery of competencies is the main focus. Students are provided with opportunities to learn a whole range of skills in addition to acquiring knowledge related to nursing practice (nursing and midwifery). This is achieved through learning in skill lab/simulated lab and clinical environment. Simulation will be integrated throughout the

curriculum wherever feasible to enable them to develop competencies before entry into real field of practice. B.Sc. Graduate have to demonstrate all 10 Core competencies for nursing and midwifery practice in all practice settings.

Values and Ethics course is made mandatory for all to have ethical values inculcated. Different social programs are organized in collaboration with NSS by student and various hobby clubs to imbibe the holistic human values needed for the overall character development of an individual. Yoga sessions are organized for all students to assimilate the values need to meditate and live a peaceful life. Apart fron this, the 4th year B.Sc (N) student also undergo a Basic Life Support certification by American Heart Association before passing out of the college, with a validity of 2 years.

# 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Appropriate integration of the Indian Knowledge system (teaching in Indian Language, Culture, using online course)

As per NEP 2020, the faculty uses bilingual mode of teaching the course to the students. Seminar/cultural programme on national integration are organised from for celebrating and to promote Indian culture, is the fundamental of today's teaching and learning system. The college also lays emphasis on AYUSH systems of medicine include Indian systems of medicine and Homoeopathy. AYUSH is an acronym for Ayurveda, Yoga & Naturopathy, Unani, Siddha, Sowa Rigpa and Homoeopathy. The concepts of AYUSH are taught to the students in various relavent subjects to uphold the traditional values of the Ayush systems of medicine .& the Daughters of the Retired Army Persons are free to take treatments from the army empanelted Hospitals in Ex-Service man Contributory Health Scheme ECHS.

# 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Focus on Outcome based education (OBE):

The revised curriculum embraces competency-based and outcomebased approach throughout the program integrating mastery in learning and self-directed learning. Transformational and relationship based educational approaches are emphasized. Through the educational process the students assimilate and synthesize knowledge, cultivate critical thinking skills and develop care strategies. Competencies that reflect practice standards address the areas of cultural diversity, communication technology, teamwork and collaboration, safety, quality, therapeutic interventions and evidence based practice. They are prepared to provide safe and competent care to patients across life span and influence patient outcomes. The distribution of marks in internal assessment, End Semester College Exam, and End Semester University Exam for each course is well defined in the syllabus. Apart from the specified assessment methods new / online assessment methods have been implemented to evaluate the students. This helps to get an idea about the student's understanding of the subject.

All the faculties of the college are trained in OBE. Based on the training, Program Outcomes (PO), Program Specific Outcomes (PSO) and Course Outcomes (CO) are specified. During the student induction program, the students are given an orientation on Outcome Based Education paradigm; and the Program Outcomes are explained to the students. The curriculum clearly states Program Outcomes (PO), Program Specific Outcomes (PSO) and Course Outcomes (CO) and teaching-learning pedagogy adapted at the institution ensures implementation of OBE to transform the youth into responsible citizens. Every faculty explains the course outcomes of each course before the commencement of the same.

### **20.Distance education/online education:**

Distance education / Online education

Online education through lectures, workshops, conferences, seminars, You tube lectures by faculties are there in addition to regular physical classes to encourage learning in blended mode.

Extended	Profile	
1.Student		
2.1	229	
Total number of students during the year:		

File Description	Documents
Data Template	<u>View File</u>
2.2	59

2.2

Number of outgoing / final year students during the	ne year:		
File Description	Documents		
Data Template	<u>View File</u>		
2.3	60		
Number of first year students admitted during the	year		
File Description	Documents		
Data Template	View File		
2.Institution			
4.1	160.18		
Total expenditure, excluding salary, during the yeal. Lakhs):	ear (INR in		
File Description	Documents		
Data Template	<u>View File</u>		
3.Teacher			
1 22			
Number of full-time teachers during the year:			
ile Description Documents			
File Description	Documents		
File Description  Data Template	Documents <u>View File</u>		
Data Template	View File		
Data Template 5.2	View File		
Data Template  5.2  Number of sanctioned posts for the year:	View File 25		
Data Template  5.2  Number of sanctioned posts for the year:  File Description	View File  25  Documents  View File		
Data Template  5.2  Number of sanctioned posts for the year:  File Description  Data Template	View File  25  Documents  View File		
Data Template  5.2  Number of sanctioned posts for the year:  File Description  Data Template  Par	Documents  View File  View File		

well defined process as prescribed by the respective regulatory councils and the affiliating University.

# B.Sc. Nursing (4 Years Program)

CURRICULUM PLANNING: The principal conducts meeting with Head of the Department (H.O.D.) and faculty members before initiation of each academic session and plans the academic calender for the upcomming academic session. The subjaects are assigned as per the accadmic plan in accordance with INC norms.

CURRICULUM DELIVERY: Pedagogy is achieved through theory and practical sessions using a blend of the traditional as well as modern teaching technology such as LCD projectors, models, charts, concept map, tutorial classes, lecture, powerpoint presentation, unit and term papers, quiz, simulation, demonstration, group & panel discussion.

CURRICULUM ENRICHMENT: Curriculum is enriched with value-added courses offered by institution. Personality Development Programme, Communication skills, Community service programmes organized through the NSS, Red Ribbon Club and the Youth Red Cross units areorganized to enhance and enrich the students experiential learning. They are motivated to publish papers and research abstract. College also provides special guidance to the slow learners through mentorship and remedial classes for academic-related issues.

FEEDBACK Academic committee and Examination committee conducts midterm review on teaching and Learning through well designed feedback system. Feedbacks are collected from students, alumni and stakeholders on curriculum and quality related process and analysed critically by Chairperson & actions are taken accordingly.

COURSE OUTCOME: At the end of the course, the graduate nurse will be able to function as a Nurse practitioner to provide comprehensive care and train nursing students at various health care settings, educational institutions and adhere to the code of Ethics.

File Description	Documents
Minutes of the meeting of the college curriculum committee	https://acn.co.in/admin/uploads/agar22/1.1 .1-1%20Minutes%20of%20the%20meeting%20of%2 Othe%20college%20curriculum%20committee.pd f
Any other relevant information.	https://acn.co.in/admin/uploads/agar22/1.1 _1-2%20Any%20other%20relevant%20informatio npdf

# 1.1.2 - Number of fulltime teachers participating in BoS /Academic Council of Universities during the year. (Restrict data to BoS /Academic Council only)

2

File Description	Documents
Details of participation of teachers in various bodies(Data Template)	<u>View File</u>
Scanned copies of the letters supporting the participation of teachers	<u>View File</u>
Any other relevant information	<u>View File</u>

# 1.2 - Academic Flexibility

# 1.2.1 - Number of inter-disciplinary / inter-departmental courses /training across all the Programmes offered by the College during the year

# 1.2.1.1 - Number of courses offered across all programmes during the year

1

File Description	Documents
List of Interdisciplinary /interdepartmental courses /training across all the programmes offered by the College during the year	<u>View File</u>
Minutes of relevant Academic Council/BoS meetings	<u>View File</u>
Institutional data in prescribed format (Data Template)	View File
Any other relevant information	<u>View File</u>

# 1.2.2 - Number of students enrolled in subject-related Certificate/ Diploma / Add-on courses as against the total number of students during the year

# 118

File Description	Documents
Details of the students enrolled in subject-related	<u>View File</u>
Certificate/Diploma/Add-on courses	<u>View File</u>
Any other relevant information	<u>View File</u>

### 1.3 - Curriculum Enrichment

1.3.1 - The Institution integrates cross-cutting issues relevant to gender, environment and sustainability, human values, health determinants, Right to Health and emerging demographic issues and Professional Ethics into the Curriculum as prescribed by the University / respective regulative councils

### GENDER

Students are sensitized and encouraged to work towards gender equity from a cross-cultural perspective. Free counseling services are provided through a Counsellor. Gender sensitization camps are organized in slums and rural areas through the activities of community Health Nursing Department which include, women's rights, human rights, child rights, gender justice and gender equality, community outreach programmes that include health and hygiene camps.ACN also organizes seminars, conferences, guest lectures, exhibitions, street plays and literary activities that help in gender sensitization.

### ENVIRONMENT SUSTAINIBLITY

ACN is having good infrastructure and green environment &is also recognized with social entrepreneurship, swachhta & rural engagement cell.. Every year, N.S.S. unit undertakes a host of activities, tree plantation, cleanliness drive, plastic free drive. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability.

HEALTH DETERMINANTS, RIGHT TO HEALTH AND EMERGING DEMOGRAPHIC ISSUES

ACN conducts regular health checkup of students from our parent hospital (MH),.As per the students report supplementary medications as well as immunization are also provided. Students are posted in community area and doing survey & care to the needy people by giving health education on identified issues.

### **HUMAN VALUES**

Various kinds of grievances are addressed inanti ragging committee, Woman development cell, Student grievance committee, which looks after students issue & rights. The disciplinary committee administers rules, regulations to address any misconduct and take appropriate actions. Many of the above mentioned topics are also the part of the sullabus.

File Description	Documents
List of courses with their descriptions	https://acn.co.in/admin/uploads/agar22/1.3 .1-1%20List%20of%20courses%20with%20their% 20descriptions.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/1.3 .1-2%20Any%20other%20relevant%20informatio n.pdf

# 1.3.2 - Number of value-added courses offered during the year that impart transferable and life skills

2

File Description	Documents
Number of value-added courses offered during the year that impart transferable and life sk	<u>View File</u>
List of-value added courses (Data template)	<u>View File</u>
Any other relevant information	<u>View File</u>

# 1.3.3 - Number of students enrolled in the value-added courses during the year

# 228

File Description	Documents
List of students enrolled in value-added courses (Data template)	<u>View File</u>
Any other relevant information	<u>View File</u>

# 1.3.4 - Number of students undertaking field visits/Clinical / industry internships/research projects/industry visits/community postings (data for the academic year)

# 228

File Description	Documents
Any other relevant information	<u>View File</u>
List of programmes and number of students undertaking field visits/internships/research projects/industry visits/community postings (Data template)	<u>View File</u>
Total number of students in the Institution	<u>View File</u>

# 1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining	A. All 4 of the above
structured feedback on curricula/syllabi from	
various stakeholders Students Teachers	
Employers Alumni Professionals	

File Description	Documents
Stakeholder feedback reports as stated in the minutes of meetings of the College Council /IQAC/ Curriculum Committee	<u>View File</u>
URL for feedback report	https://acn.co.in/admin/uploads/agar22/1.4 _1%20URL%20for%20feedback%20report.pdf
Data template	<u>View File</u>
Any other relevant information	<u>View File</u>

1.4.2 - Feedback on curricula and syllabi obtained from stakeholders is processed in terms of: Options (Opt any one that is applicable): Feedback collected, analyzed and action taken on feedback besides such documents made available on the institutional website Feedback collected, analyzed and action has been taken Feedback collected unanalyzed Feedback collected E. Feedback not collected

B. Any 3 of the Above

File Description	Documents
URL for stakeholder feedback report	https://acn.co.in/admin/uploads/agar22/1.4 _1%20URL%20for%20feedback%20report.pdf
Action taken report of the Institution on the feedback report as stated in the minutes of meetings of the College Council/IQAC	<u>View File</u>
Any other relevant information	<u>View File</u>

# TEACHING-LEARNING AND EVALUATION

- 2.1 Student Enrollment and Profile
- 2.1.1 Due consideration is given to equity and inclusiveness by providing reservation of seats to all categories during the admission process.
- 2.1.1.1 Number of seats filled against seats reserved for various categories as per applicable reservation policy during the year

60

File Description	Documents
Copy of letter issued by State Govt. or and Central Government (which-ever applicable) Indicating there served categories to be considered as per the GO rule (translated in English)	<u>View File</u>
Final admission list published by the HEI	<u>View File</u>
Admission extract submitted to the state OBC, SC and ST cell every year.	<u>View File</u>
Annual Report/ BOM report/ Admission report duly certified by the Head of the Institution	<u>View File</u>
Information as per data template	<u>View File</u>
Any other relevant information	<u>View File</u>

# 2.1.2 - Number of seats filled in for the various programmes as against the approved intake

File Description	Documents
Relevant details certified by the Head of the Institution clearly mentioning the programs that are not covered under CET and the number of applications received for the same	<u>View File</u>
Any other relevant information	<u>View File</u>
Data template	<u>View File</u>

# ${\bf 2.1.3}$ - Number of Students enrolled demonstrates a national spread and includes students from other states

# 2.1.3.1 - Number of students from other states; during the year

53

File Description	Documents
Total number of students enrolled in th	<u>View File</u>
E-copies of admission letters of the students enrolled from other states	<u>View File</u>
Institutional data in prescribed format (Data template)	<u>View File</u>
Any other relevant information	<u>View File</u>

# 2.2 - Catering to Student Diversity

# 2.2.1 - The Institution assesses the learning levels of the students, after admission and organizes special Programmes for advanced learners and slow performers The Institution: Follows measurable criteria to identify slow performers Follows measurable criteria to identify advanced learners Organizes special programmes for slow performers Follows protocol to measure student achievement

# A. All of the Above

File Description	Documents
Any other relevant information	<u>View File</u>
Criteria to identify slow performers and advanced learners and assessment methodology	<u>View File</u>
Details of special programmes for slow performers and advanced Learners	<u>View File</u>
Student participation details and outcome records	<u>View File</u>

# 2.2.2 - Student - Fulltime teacher ratio (data for the academic year)

Number of Students	Number of Full Time Teachers
229	22

File Description	Documents
List of students enrolled in the preceding academic year	<u>View File</u>
List of full time teachers in the preceding academic year in the college	<u>View File</u>
Institutional data in prescribed format (data templates)	<u>View File</u>
Any other relevant information	<u>View File</u>

2.2.3 - Institution facilitates building and sustenance of innate talent /aptitude of individual students (extramural activities/beyond the classroom activities such as student clubs, cultural societies, etc)

Army College of Nursing has ensured a teaching-learning environment that is evolved in such a way, that creates positive energy to the teachers as well as students for attaining the intended learning outcomes such as academic excellence, critical thinking, social concern, environmental consciousness, etc. The college aimsthat on completion of the programmes, the graduates should have intellectual curiosity, creative and independent thinking, interpersonal qualities and commitment to sustainable practices towards patient care, professional and personal growth. They actively participate in organizing various activities such as a cultural fest and annual sports meet. Also, students participate in sports and cultural competitions at the regional, zonal, university and state level. The annual magazine of the college allows the students to showcase their talents and creativity by drawing, writing stories, poems, scientific articles, etc. The faculty plans the teaching-learning activities in such a way that the talents of students are showcased and increase the level of self-confidence in them. Students take part in organizing various health days, community survey to in-patients of the hospital, school children and various community settings, which instills the social commitments in them. A national administrative visit for students helps the students to sharpen their administrative abilities. Students are continuously motivated in spiritual life by holding various activities in the "Sarv Dharam Sthal". In addition to academics, to be a socially responsible citizen, the college encourages the students to participate in NCC, NSS and Youth Red Cross activities with equal enthusiasm to develop their overall personality.

File Description	Documents
Appropriate documentary evidence	https://acn.co.in/admin/uploads/agar22/2.2 .3-1%20Appropriate%20documentary%20evidenc e.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/2.2 _3-1%20Appropriate%20documentary%20evidenc e.pdf

# 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods are used for enhancing learning experiences by: Experiential learning Integrated/inter disciplinary learning Participatory learning Problem solving methodologies Self-directed learning Patient-Centric and Evidence-Based Learning Learning in the Humanities Project-based learning Role play

The following teaching and learning methodologies are used to motivate students for a better understanding of the subject and developing a positive attitude towards the subject. Participatory learning: The faculty takes up various methods like brainstorming, quiz, debate, group discussions, role play, symposium and presentations in the classroom setting which help to promote participatory learning. Educational visits and field visits are organized to provide students an opportunity to learn things practically in a real-time functional environment through the interactions and witnessing the working methods. Patient-centric methods like case analysis, case study presentation, drug study presentation, assessments in the clinical setting, mental status examination, process recording, nursing rounds, case-based learning, clinical teaching, care plans, individual health education and counseling are used to enhance their personal, social and professional knowledge, comprehension and application skills. Problem-solving and Collaborative methodologies are implemented for research and survey projects by forming student teams working jointly to complete a given task/project. Selfdirected learning: The college has a state of art Library well equipped with books & e-books, technical magazines, journals & ejournals which serves as a knowledge Bank. The campus is enabled with Wi-Fi facility, which allows faculty and students to access resources and update with recent advancements in the respective field. Evidence-based learning: There are various short term research projects undertaken by the students under the guidance of faculty in their respective areas of expertise

File Description	Documents
Learning environment facilities with geo tagged photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

# 2.3.2 - Institution facilitates the use of Clinical Skills Laboratory / Simulation Based Learning The Institution: Has Basic Clinical Skills / Simulation Training Models and Trainers for skills in the relevant disciplines. Has advanced simulators for simulation-based training Has structured programs for training and assessment of students in Clinical Skills Lab / Simulation based learning. Conducts training programs for the faculty in the use of clinical skills lab and simulation methods of teaching-learning

# A. All of the Above

File Description	Documents
List of clinical skills models	<u>View File</u>
Geo tagged photographs of clinical skills lab and simulation centre	<u>View File</u>
List of training programmes conducted in the facilities during the year	<u>View File</u>
Any other relevant information	<u>View File</u>

# 2.3.3 - Teachers use ICT-enabled tools for effective teaching and learning process including online e-resources

ICTs are transformational tools which when used appropriately can promote the shift to a learner-centered environment. The use of ICT in the classroom teaching-learning provide opportunities for teachers and students to operate, store and retrieve information, encourage independent and active learning and self- responsibility for learning. It enables the teachers to plan and prepare lessons and design materials such as course content delivery, sharing of resources, expertise and advice. These tools have the capability not only of engaging students in instructional activities to increase their learning, but also of helping them to solve complex problems to enhance their cognitive skills. The classrooms with podiums equipped with computers, LCD Projector, flannel board

facilities to support the teaching-learning process. This, had enabled for them to integrate the use of ICT for the teaching-learning process. The teaching staff have ICT knowledge and can integrate it into teaching-learning. They also encourage their students to use ICT for learning for that they become proficient in it and areable to widen their knowledge. Free Wi-Fi facility is introduced in the campus which can be accessed with user name and password. The collection of information resources in print, non-print, electronic, online also provides access to national and international databases.

Teachers use ICT tools in Simulation-based learning to create real patient scenario/ environment. This will enhance the learner's motivation and engagement by facilitating the acquisition of basic skills

File Description	Documents
Details of ICT-enabled tools used for teaching and learning	https://acn.co.in/admin/uploads/agar22/4.1 .1-1%20List%20of%20available%20teaching- learning%20facilities.pdf
List of teachers using ICT- enabled tools (including LMS)	https://acn.co.in/admin/uploads/agar22/2.3 .3-2%20%20Webpage%20describing%20the%20LMS %20Academic%20Management%20System.pdf
Webpage describing the "LMS/ Academic Management System"	https://acn.co.in/admin/uploads/agar22/2.3 .3-2%20%20Webpage%20describing%20the%20LMS %20Academic%20Management%20System.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/2.3 .3-2%20%20Webpage%20describing%20the%20LMS %20Academic%20Management%20System.pdf

# 2.3.4 - Student : Mentor Ratio (preceding academic year)

Number of Mentors	Number of Students
22	229

File Description	Documents
Details of fulltime teachers/other recognized mentors and students	<u>View File</u>
Any other relevant information	<u>View File</u>

# 2.3.5 - The teaching learning process of the institution nurtures creativity, analytical skills and innovation among students

The teacher uses multi-media to modify the contents of the course material. Apart from regular lectures through chalk-and- talk following innovative teaching approaches is being practiced in various departments. Classrooms: Liquid Crystal Display (LCD) projectors, Flannel board, Chart, model, overhead projectors are used to deliver interactive lectures and demonstrations of animations/PPT/lecture content during lectures. Classrooms are utilized for interactive teaching-learning activities wherein teachers provide students with thought-provoking and problemsolving sessions. Simulation-based education: Teachers are trained to use the simulators for teachings in the well equippedsimulation lab available in the campus. Students are exposed to simulation teaching throughout the year to get skill before they practice over the human being. Laboratory settings: Each department is equipped with necessary equipment such as mannequins and dummies. All the basic skills are practiced in labs before going to the clinical area. Objective Structured Practical Examination (OSPE) is used for the students during the model practical examination as a method of evaluation. Case-based learning and Inquiry-based learning are carried out in the clinical setting which helps the students to have improvedanalytical experiences. Students also organize and participate in symposium, Panel discussion, Intercollegiate events, which help to bring out the potential of the students. Students' creativity skills are nurtured through the preparation of models, charts, concept maps and collage. Nutrition day is organized yearly where the diet is prepared for various conditions by the students and display of the same are arranged to give hands-on experience.

File Description	Documents
Appropriate documentary evidence	https://acn.co.in/admin/uploads/agar22/2.3 .5-1%20Appropriate%20documentary%20evidenc e.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/2.3

# 2.4 - Teacher Profile and Quality

# 2.4.1 - Number of fulltime teachers against sanctioned posts during the year

22

File Description	Documents
Any other relevant information	<u>View File</u>
List of fulltime teachers and sanctioned posts for year certified by the Head of the Institution (Data template)	<u>View File</u>
Sanction letters indicating number of posts (including Management sanctioned posts) by competent authority (in English/ translated in English)	<u>View File</u>

- 2.4.2 Number of fulltime teachers with Ph.D./D.Sc./D.Lit./ DM/M Ch/DNB in super specialities /other PG degrees (like MD/ MS/ MDS etc.,) in Health Sciences for recognition as Ph.D guides as per the eligibility criteria stipulated by the Regulatory Councils during the year
- 2.4.2.1 Number of fulltime teachers with Ph.D/ D.Sc./ D.Lit./DM/ M Ch/ DNB in super specialities / other PG degrees in Health Sciences (like MD/ MS/ MDS etc.,) for recognition as Ph.D guides as per the eligibility criteria stipulated by the Regulatory Councils. During the year data to be entered

	4	
( )	- 1	

File Description	Documents
List of fulltime teachers with Ph.D/D.Sc./D.Lit./DM/M Ch/DNB in super specialities / other PG degrees in Health Sciences (like MD/ MS/ MDS etc.,) for recognition as Ph.D guides as per the eligibility criteria stipulated by the Regulatory Councils /Affiliating Universities and the number of fulltime teachers for the year	<u>View File</u>
Copies of Guide-ship letters or authorization of research guide provided by the university	<u>View File</u>
Any other relevant information	<u>View File</u>

# ${\bf 2.4.3}$ - Total Teaching experience of fulltime teachers in number of years (data for the academic year)

184

File Description	Documents
List of teachers including their designation, qualifications, department and number of years of teaching experience (Data Template)	<u>View File</u>
Any other relevant information	<u>View File</u>

# ${\bf 2.4.4}$ - Number of teachers trained for development and delivery of e-content / e-courses during the year

01
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Page 31/100 16-02-2024 08:49:36

File Description	Documents
Reports of the e-training programmes	<u>View File</u>
e-contents / e-courses developed	<u>View File</u>
Year –wise list of full time teachers trained during the year	<u>View File</u>
Certificate of completion of training for development of and delivery of econtents / e-courses / Video lectures / demonstrations	<u>View File</u>
Web-link to the contents delivered by the faculty hosted in the HEI's website	<u>View File</u>
Any other relevant information	<u>View File</u>

2.4.5 - Number of fulltime teachers who received awards and recognitions for excellence in teaching, student mentoring, scholarships, professional achievements and academic leadership at State, National, International levels from Government / Government-recognized agencies / registered professional associations / academies during the year

01

File Description	Documents
Institutional data in the prescribed format/ Data template	<u>View File</u>
e-copies of award letters (scanned or softcopy)	<u>View File</u>
Any other relevant information	<u>View File</u>

### 2.5 - Evaluation Process and Reforms

2.5.1 - The Institution adheres to the academic calendar for the conduct of Continuous Internal Evaluation and ensures that it is robust and transparent

The Principal chairs a series meetings with the class coordinators to discuss regarding academic activities, master rotation, clinical rotation, classwork schedule, internal & external examination schedule other co-curricular activities of the year well in advance before the commencement of the academic year. Tentative outline of the academic calendar is prepared by the class coordinators and the approval of the academic calendar is

done AAC meetings. The academic calendar is uploaded on the website and distributed to the students and faculty.

Formative evaluation is carried out both in theory and practical examination. The notice regarding the sessional examinations is being displayed on the student notice board. The sessional and model examinations are conducted in a well-organized manner. Other than sessional examinations there are other ways of evaluation such as unit tests, assignments, projects, etc on which the students are evaluated. To assure transparency, at the end of the academic year the students are allowed to check their marks in theinternal assessment, followed by the signature of the student. Summative evaluation is carried out based on the Baba Farid University of Health Sciences guidelines and the results beingannounced by the University on the website and officially communicated to the College by the university.

File Description	Documents
Academic calendar	https://acn.co.in/admin/uploads/agar22/2.5
Dates of conduct of internal assessment examinations	https://acn.co.in/admin/uploads/agar22/2.5 .1-2%20Dates%20of%20conduct%20of%20interna l%20assessment%20examinations.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/2.5 .1-2%20Dates%20of%20conduct%20of%20interna l%20assessment%20examinations.pdf

2.5.2 - Mechanism to deal with examination-related grievances is transparent, time-bound and efficient. Provide a description on Grievance redressal mechanism with reference to continuous internal evaluation, matters relating to University examination for submission of appeals, providing access to answer scripts, provision of re-totaling and provision for reassessment within 100 - 200 words

# Internal Examination

· At the beginning of the academic year the class coordinators orient students about the mechanism of handling the grievances. The feedback related to the conduct of exam is taken by subject coordinators from students. The formative examination results are displayed on the student notice board. The students are free to contact their class coordinator, mentor or Principal to make it time-bound & transparent. After each internal assessment, answer

scripts are shown to all students. Student approaches subject coordinator for the clarifications related to sessional test marks, model exam marks or any other if they have any grievances. If the issue is not solved, the student approaches the class coordinator and the issue resolved. If not, recommendations areforwarded to the Head of the department and the opinion of the departmental faculty will be taken collectively.

· University Examination: On the day of the examination, the question papers are checked by subject experts. If there are any corrections to be done, it will be informed to the university by the chief superintendent on the same day. If there are any major grievances regarding summative examination, the same will be sent to the university through the principal of the college.

File Description	Documents
Details of University examinations / Continuous Internal Evaluations (CIE) conducted during the last year	<u>View File</u>
Number of grievances regarding University examinations/ Internal Evaluation	<u>View File</u>
Any other relevant information	<u>View File</u>

2.5.3 - Reforms in the process and procedure in the conduct of evaluation/examination; including the automation of the examination system. Describe the reforms implemented in internal evaluation/ examinations with reference to the following within 100 - 200 words Examination procedures Processes integrating IT Continuous internal assessment system Competency-based assessment Workplace-based assessment Self assessment OSCE/OSPE

The examination system is carried out as per the norms and guidelines prescribed by the Baba Farid university of Health Sciences.

Two sessional and one model examinations are conducted as per the blueprint prepared by the subject coordinators. On the day of the examination, the sealed question papers are collected by the examination coordinator, handed over to teacher on examination duty. The reform is made to maintain confidentiality of the question paper. The seating arrangement of the model examination is planned.

Use of information technology:

- Online uploading of students' internal marks and attendance to university.
- Online payment of the examination fees Access of hall ticket through online mode.
- Online uploading of marks of the practical examination on the day of examination itself.

Competency-based assessment: Competency-based assessment is planned with a blueprint by the subject coordinator and the implementation of the same (as per the course) is done, and as per the weightage, scores are given in the internal assessment.

Workplace-based assessment - In the clinical areas the procedures and other assignments (as per the course) of the students are evaluated by faculty using evaluation forms.

OSPE: OSPE is conducted as a part of the practical examination.

File Description	Documents
Information on examination reforms	https://acn.co.in/admin/uploads/agar22/2.5 .3-1%20Information%20on%20examination%20re forms.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/2.5

# 2.5.4 - The Institution provides opportunities to students for midcourse improvement of performance through specific interventions. Opportunities provided to students for midcourse improvement of performance through: Timely administration of CIE On time assessment and feedback Makeup assignments /tests Remedial teaching/ support

### A. All of the Above

File Description	Documents
List of opportunities provided for the students for midcourse improvement of performance in the examinations	<u>View File</u>
Information as per Data template	<u>View File</u>
Policy document of midcourse improvement of performance of students	<u>View File</u>
Re-test and Answer sheets	<u>View File</u>
Any other relevant information	<u>View File</u>

# 2.6 - Student Performance and Learning Outcomes

2.6.1 - The Institution has stated the learning outcomes (generic and programme-specific) and graduate attributes as per the provisions of the Regulatory bodies and the University; which are communicated to the students and teachers through the website and other documents

Programme Outcomes (POs) and Course Outcomes (COs) of students are outlined, scheduled and planned based on Indian Nursing Council (INC) norms. At the beginning of the year, during the orientation, the programme and course outcomes are communicated to the students by the subject coordinators.

Course Outcome Assessment Methodology

The COs are framed by the subject coordinators as per university guidelines, using action verbs of learning levels (as per Bloom's Taxonomy). COs & POs are displayed on the college website. Newly admitted students are informed about these concepts at orientation programs.

The college collects data on student learning outcome in different ways as follows:

Comprehensive student feedback is collected at the end of every year. It covers Curriculum related feedback, faculty evaluation and feedback on other aspects Verbal Feedback is collected by the Principal directly from the students selected on a random basis.

The following criteria are also taken care of while assessing the achievement learning outcomes: Performance of students in the sessional and model exam

Performance of students in theory and practical assignments, Performance in summative assessments (University Examination), Involvement and leadership in curricular and extracurricular activities Feedback from parents is also collected at PTA and IMC Meetings.

File Description	Documents
Relevant documents pertaining to learning outcomes and graduate attributes	https://acn.co.in/admin/uploads/aqar22/2.6 .1-1%20Relevant%20documents%20pertaining%2 0to%20learning%20outcomes%20and%20graduate %20attributes.pdf
Methods of the assessment of learning outcomes and graduate attributes	https://acn.co.in/admin/uploads/aqar22/2.6 .1-2%20Methods%20of%20the%20assessment%20o f%20learning%20outcomes%20and%20graduate%2 Oattributes.pdf
Upload Course Outcomes for all courses (exemplars from Glossary)	https://acn.co.in/admin/uploads/aqar22/2.6 .1-3%20Upload%20Course%20Outcomes%20for%20 all%20courses%20(examplars%20from%20Glossa ry).pdf
Any other relevant information	https://acn.co.in/admin/uploads/aqar22/2.6 .1-3%20Upload%20Course%20Outcomes%20for%20 all%20courses%20(examplars%20from%20Glossa ry).pdf

### 2.6.2 - Incremental performance in Pass percentage of final year students in the year

File Description	Documents
List of Programmes and the number of students passed and appeared in the final year examination for the year	<u>View File</u>
Link for the annual report of examination results as placed before BoM/ Syndicate/ Governing Council for the year.	<u>View File</u>
Reports from Controller of Exam (COE) office/ Registrar evaluation mentioning the relevant details and the result analysis performed by the institution duly attested by the Head of the Institution	<u>View File</u>
Trend analysis for the last year in graphical form	<u>View File</u>
Data template	<u>View File</u>
Any other relevant information	<u>View File</u>

2.6.3 - The teaching learning and assessment processes of the Institution are aligned with the stated learning outcomes. Provide details on how teaching learning and assessment processes are mapped to achieve the generic and program-specific learning outcomes (for each program) within 100-200 words

The teaching-learning activities of the college are designed in such a way that the students achieve the learning outcomes. On the day of commencement of course, clear and detailed orientation is given to the students by the subject coordinators. Theory classes and clinical postings are planned to focus on COs and POs. The teaching-learning activities, beyond the classroom activities and lectures, are conducted to motivate the students and to inculcate interest in them. Student-centred teaching is given more importance in the college. The college conducts regular sessional and model examinations apart from unit tests, and reviews the performance of students in faculty meetings. Monthly coordinators' meeting is conducted to understand the progress of students in learning.

Students are informed about the objectives of any new program/ activity conducted involving them, and are explained how the program will be beneficial for them in fulfilling the POs and COs. Different teaching-learning methods are adopted to arouse students' interest.

Slow performers are provided with remedial coaching and support, whereas the advanced learners are given opportunities to be student teachers and to attend the conferences/ special programs related to nursing care. There is a mentoring system in the college along with the provision for counselling by qualified counselors. The institution organizes the cultural and sports events, and celebration of national days and festivals for the overall development of the students

File Description	Documents
Programme-specific learning outcomes	https://acn.co.in/admin/uploads/agar22/2.6
Any other relevant information	https://acn.co.in/admin/uploads/agar22/2.6

2.6.4 - Presence and periodicity of parent-teachers meetings, remedial measures undertaken and outcome analysis. Describe structured mechanism for parent-teachers meetings, follow-up action taken and outcome analysis within 100 - 200 words

The institution recognizes the role of parents &guardian in uplifting the performance of the students. Parents teachers meeting organized annually to enhance the students overall performance. The purpose of the meetings is to discuss about the student's performance, personal problems faced by the student's etcetera. Corrective steps to overcome the identified problems are discussed which is usually depicted by the university examination. As students of ACN come from different areas that's why the meeting is arranged annually and prior one month notice had given to the parents to stipulated meeting. Since the different classes follow a strict schedule, the meeting is usually on different days. The principal, class coordinators of each class along with warden are involved in the meeting. Along with that there are Institute management committee (IMC) meetings in which the parents give their suggestion and ask queries regarding benefits of students. when parents visit in the college in academic year they meet the class coordinator and get the reports of their wards. Summary of the point discussed in the meetings are: Student's academic performance Hostel rules & regulations Importance of clinical & theory attendance Others Follow up actions: Assignments had been given who are failed in term examination. Retest also scheduled. Additional extra classes had given to weak students. The points discussed in IMC are solved by COS (Chief Of Staff)

File Description	Documents
Proceedings of parent –teachers meetings held during the year	https://acn.co.in/admin/uploads/agar22/2.6 .4-1%20Proceedings%20of%20parent%20teacher s%20meetings%20held%20during%20the%20year. pdf
Follow up reports on the action taken and outcome analysis.	https://acn.co.in/admin/uploads/agar22/2.6 _4-2%20Follow%20up%20reports%20on%20the%20 action%20taken%20and%20outcome%20analysis. pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/2.6 .4-2%20Follow%20up%20reports%20on%20the%20 action%20taken%20and%20outcome%20analysis. pdf

### 2.7 - Student Satisfaction Survey

### 2.7.1 - Online student satisfaction survey regarding teaching learning process

229

File Description	Documents
Any other relevant information	<u>View File</u>

### RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

# $\bf 3.1.1$ - Number of teachers recognized as PG/ Ph.D research guides by the respective University during the year

07

File Description	Documents
Copies of Guide-ship letters or authorization of research guide provide by the university	<u>View File</u>
Information as per Data template	<u>View File</u>
Any other relevant information	<u>View File</u>
List of full time teachers recognized as PG/ Ph.D guides during the year.	<u>View File</u>
List of full time teacher during the year.	<u>View File</u>

# 3.1.2 - Number of teachers awarded national /international fellowships / financial support for advanced studies/collaborative research and participation in conferences during the year

05

File Description	Documents
Fellowship award letter / grant letter from the funding agency	<u>View File</u>
List of teachers and their national/international fellowship details (Data templates)	View File
E-copies of the award letters of the teachers	<u>View File</u>
Any other relevant information	<u>View File</u>

# 3.1.3 - Number of research projects/clinical trials funded by government, industries and non-governmental agencies during the year

Number of Research Projects	Amount / Funds Received
03	150000 (Out of College Revenue Funds)

Page 41/100 16-02-2024 08:49:37

File Description	Documents
List of research projects and funding details during the year (Data template)	<u>View File</u>
List of research projects and funding details during the year (Data template)	<u>View File</u>
Link for funding agencies websites	www.acn.co.in
Any other relevant information	<u>View File</u>

### 3.2 - Innovation Ecosystem

3.2.1 - The Institution has created an ecosystem for innovations including Incubation Centre and other initiatives for creation and transfer of knowledge. Describe the available Incubation Centre and evidence of its functioning (activities) within 100 - 200 words

The institute has a Research Cell Committee for monitoring research activities, facilitate and upgrade the facilities required for research work of faculty and students. It encourages faculty member to submit research proposal. Institute organizes lectures/workshop/conferences/seminar and journal club on various aspects of research in Nursing. It motivates the faculty and students to present their research work in various national and international conference/ seminar / workshop. The college Library provides a complete Information Communication Technology (ICT) solution with integrated Library management software, Digital library module empaneled roll-out services, support and is useful in providing facilities of an e-library with digital library services. Complete Record of books is also maintained through this software. It has subscribed for HSLIBNET e- consortia operated by Baba Farid University of Health Sciences, Faridkot and DELNET econsortia from Delhi. The college is also utilizing "Up to Date econsortia" through Military Hospital, Jalandhar Cantt. The college Library helps the faculty members and students to initiate Research projects, Publications, Thesis Citation and Book chapter publications with various e- resources. Training and Placement Cell of the institute is well in place and focuses on bridging the industry academic gap. Every year 100% students are placed in various hospitals and Colleges.

File Description	Documents
Details of the facilities and innovations made	https://acn.co.in/admin/uploads/agar22/3.2 .1-1%20Details%20of%20the%20facilities%20a nd%20innovations%20made.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/3.2 _1-2%20Any%20other%20relevant%20informatio n.pdf

# 3.2.2 - Number of workshops/seminars conducted on Intellectual Property Rights (IPR) Research methodology, Good Clinical, Laboratory, Pharmacy and Collection practices, writing for Research Grants and Industry-Academia Collaborations during the year

01

File Description	Documents
List of workshops/seminars during the year(Data template)	<u>View File</u>
Reports of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

### 3.3 - Research Publications and Awards

# 3.3.1 - The Institution ensures implementation of its stated Code of Ethics for research. The Institution has a stated Code of Ethics for research, the implementation of which is ensured by the following: There is an Institutional ethics committee which oversees the implementation of all research projects All the projects including student project work are subjected to the Institutional ethics committee clearance The Institution has plagiarism check software based on the Institutional policy Norms and guidelines for research ethics and publication guidelines are followed

### A. All of the Above

File Description	Documents
Institutional Code of Ethics document	<u>View File</u>
Minutes of meetings of the committees with reference to the code of ethics	<u>View File</u>
Any other relevant information	<u>View File</u>

# 3.3.2 - Number of Ph.D/ DM/ M Ch/ PG Degree in the respective disciplines received per recognized PG teachers\* of the Institution during the year

# 3.3.2.1 - Number of Ph.D.s /DM/M Ch/PG degrees in the respective disciplines received per recognized PG teachers\* of the Institution during the year

03

File Description	Documents
Any other relevant information	<u>View File</u>
List of Ph.D.s /DM/MCh/PG degrees in the respective disciplines received during the year	<u>View File</u>
List of teachers recognized as guides during the year	<u>View File</u>
Information as per Data template	<u>View File</u>
Letter of PG guide recognition from competent authority	<u>View File</u>

# 3.3.3 - Number of papers published per teacher in the Journals notified on UGC -CARE list in the UGC website/Scopus/ Web of Science/ PubMed during the year

# 3.3.3.1 - Number of research papers published per teacher in the Journals notified on UGC website/Scopus/ Web of Science/ PubMed during the year

03

File Description	Documents
Number of research papers published per teacher in the Journals notified on UGC website/Scopus/ Web of Science/ PubMed during t	<u>View File</u>
Web-link provided by institution in the template which redirects to the journal webpage published in UGC notified list	<u>View File</u>
Information as per Data template	<u>View File</u>
Any other relevant information	<u>View File</u>

# 3.3.4 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings indexed in UGCCARE list on the UGC website/ Scopus/ Web of Science/ PubMed/ during the year

The Book Chapter for year 2021-22 is under consideration and is under the process of reviewed. The book chapter is sent on 24 February 2022 and received email from Kirti Publishers on 3 march 22.

File Description	Documents
List of books and chapters in edited volumes/books published with ISBN and ISSN number and papers in national/ international conference proceedings during the year	<u>View File</u>
Information as per Data template	<u>View File</u>
Any other relevant information	<u>View File</u>

### 3.4 - Extension Activities

# 3.4.1 - Number of extension and outreach activities carried out in collaboration with National and International agencies, Industry, the community, Government and NonGovernment organized bodies through NSS/NCC during the year

15

File Description	Documents
List of extension and outreach activities during the year (Data Template)	<u>View File</u>
List of students in NSS/NCC involved in the extension and outreach activities during the year	<u>View File</u>
Detailed program report for each extension and outreach program should be made available, with specific mention of number of students and collaborating agency participated	<u>View File</u>
Any other relevant information	<u>View File</u>

### 3.4.2 - Number of students participating in extension and outreach activities during the year

### 229

File Description	Documents
Reports of the events organized	<u>View File</u>
List of extension and outreach activities conducted with industry, community etc for the last year (Data template)	<u>View File</u>
List of students who participated in extension activities during the year	<u>View File</u>
Geotagged photographs of extension activities	<u>View File</u>

3.4.3 - Number of awards and recognitions received for extension and outreach activities from Government / other recognised bodies during the year. Describe the nature and basis of awards /recognitions received for extension and outreach activities of the Institutions from Government /other recognised bodies during the year within 100 - 200 words

Recognition received from various Institutionsfor organizing first aid training workshop at Army College of Nursing for Soldiers and their families which included Home Accidents and their Preventions, First AID Management and its management and on hand training for CPR. Institute in collaboration with Military Hospital, Government Medical College and Hospital Sector- 32 Chandigarh conducts

Page 46/100 16-02-2024 08:49:37

various outreach activities and students participate in the same. World cancer day is celebrated and awareness campaign is conducted at K.KVihar in collaboration with NSS. Army College of Nursing in collaboration withArmy Institute of Education had organized an online Debate competition on theme Agnipath Scheme: A military Transformation on the occasion of Kargil Vijay Diwas. Students had participated and bagged various positions.World water day was celebrated in rural communy at Village Sofi Pind to create awareness among women regarding domestically meaningful use of water, preservation of water resources. Apart from all above, various Health days/ extension activities in collaboration with rural and urban community are celebrated every month under SNA/NSS/ YOUTH RED CROSS and awards of appreciation, participation certificate and certification of positions like 1st, 2nd and 3rd are given to the students.

File Description	Documents
List of awards for extension activities in the year	https://acn.co.in/admin/uploads/aqar22/3.4 .3-1%20List%20of%20awards%20for%20extensio n%20activities%20in%20the%20year.pdf
e-copies of the award letters	https://acn.co.in/admin/uploads/agar22/3.4 _3-2%20E-copies%20of%20award%20letters.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/3.4 .3-3%20Any%20Other%20Relevent%20Informatio n.pdf

3.4.4 - Institutional social responsibility activities in the neighbourhood community in terms of education, environmental issues like Swachh Bharath, health and hygiene awareness and socioeconomic development issues carried out by the students and staff during the year. Describe the impact of extension activities in sensitizing students to social issues and holistic development within 100 - 200 words

The institute promotes neighborhood network and student engagement in extension activities, organizes and participates in various extension activities with a dual objective of ACN not only sensitizing student about various Community Health issues, but also contributing to community and strengthening awareness regarding the life style diseases and how to prevent them. Institute arranges health check- up camps, exhibitions, role plays, rallies etc. during various health days, swachchhata week, fire drill workshop, road safety week, ecofriendly activities etc. Students are motivated to participate in need based outreach

activities, such as 'Swachchh Bharat Abhiyan', campus cleaning, tree plantation drive and also ACN Neems 2022 plantation drive. Participation in such activities imbibes asense of social responsibility, environmental awareness and improving the concept of wellness in the society. Students have opportunity to improve their leadership, interpersonal skills, and self-confidence by organizing a work shop on personality development programme for first year and fourth year students. ACN is recognized by Social Entrepreneurship, Swachchhata and Rural Engagement Cell (SES REC) Institution under Mahatama Gandhi National Council of Rural Education. On visiting the Campus, one can experience the beautiful and graceful buildings, sublime lawns, spacious sports grounds and lush green environment conducive for teaching-learning process.

File Description	Documents
Details of Institutional social responsibility activities in the neighbourhood community during the year	https://acn.co.in/admin/uploads/agar22/3.4 .4-1%20Details%20of%20Institutional%20soci al%20responsibility%20activities%20in%20th e%20neighbourhood%20community%20during%20t he%20year.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/3.4 _4-2%20Any%20other%20relevant%20informatio n.pdf

### 3.5 - Collaboration

### 3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange/ Industry-internship etc. per year for the year

03

File Description	Documents
Certified copies of collaboration documents and exchange visits	<u>View File</u>
Any other relevant information	<u>View File</u>
List of collaborative activities for research, faculty/student exchange etc. (Data template)	<u>View File</u>
Detailed program report for each extension and outreach program should be made available, with specific mention of number of students and collaborating agency participated and amount generated	<u>View File</u>

# 3.5.2 - Total number of Functional MoUs with Institutions/ Industries in India and abroad for academic, clinical training / internship, on-the job training, project work, student / faculty exchange, collaborative research programmes etc. during the year

06

File Description	Documents
List of functional MoUs for the year (Data Template)	<u>View File</u>
E-copies of the MoU's with institution/ industry/corporate house, Indicating the start date and completion date	<u>View File</u>
List of partnering Institutions/ Industries /research labs with contact details	<u>View File</u>
Any other relevant information	<u>View File</u>

### INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. Describe the adequacy of facilities for teaching-learning viz., classrooms, ICT-enabled classrooms, seminar halls, facilities for clinical learning, learning in the community, Teleconferences, AYUSH-related learning cum therapy centre, well-equipped laboratories, skills labs etc. as stipulated by the appropriate Regulatory bodies within 100 - 200words

Page 49/100 16-02-2024 08:49:37

ACN is endowed with a State of Art Infrastructure to support and facilitate in providing comprehensive and elaborate 'Teaching Learning Experience'. We have a Multipurpose Hall for accommodating 312 spectators, six class rooms, one Seminar Hall for 110 participants, Conference Hall, two libraries, Four Faculty Rooms, eight skill Labs, two gymnasiums, residential facility for the Principal, Three Faculty Members, and 10 single faculty and one dormitory for the House Keeping Team. The classrooms, three halls, skill labs are future ready with ICT resources like computers, projection systems, Wi Fi enabled and networked, Interactive White Boards, Digital Podiums, Smart TVs and LED aids for achieving the aim of a comprehensive system of teachinglearning. All the eight skill labs are optimally equipped for a graduated and well managed teaching learning process. The models include human skeletal system, phototherapy machine, CPR Dummy, Dental Model, Full functional Vein Injection Arm Model, Advanced Adult CPR Training Model, Airway Intubation Model, A E D Trainer Model, Human Liver and Muscle Model, Normal Delivery Manikin etc. ACN has entered into MOUs for ASHA School and Integrated Health Centres of KK Vihar (1200 families of Jalandhar Cantt) and PHC Kartarpur for Urban, Rural and Special Needs Children and Community Health Training. The college has prescribed for Google Suite package for online learning, sharing, interaction and conferencing. ACN has established a Herbal Garden and also organises visits of the students to a sprawling Vajra Herbal Garden of Army.

File Description	Documents
List of available teaching- learning facilities such as Class rooms, Laboratories, ICT enabled facilities including Teleconference facilities etc., mentioned above	https://acn.co.in/admin/uploads/agar22/4.1 .1-1%20List%20of%20available%20teaching- learning%20facilities.pdf
Geo tagged photographs	https://acn.co.in/admin/uploads/agar22/4.1 .1-2%20Geotagged%20ICT%20Photographs.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/4.1 .1-3%20Any%20other%20relevant%20informatio n.pdf

4.1.2 - The Institution has adequate facilities to support physical and recreational requirements of students and staff - sports, games (indoor, outdoor), gymnasium, auditorium, yoga centre, etc.) and

for cultural activities. Describe the adequacy of facilities for sports, games and cultural activities including specification about area/size, year of establishment and user rate within 100 - 200 words

ACN is well furnished with physical & recreational facilities. There are 2 volleyball courts, one basketball court, 2 badminton courts, 2 Table Tennis Boards, one Kho Kho field, one football field and athletics 200 meter track. All the sports fields are of Synthetic Surface, with day and night playing facilities and adequate sports stores. The college has a mini sports stadium with adequate place for training in all field and track events. The sports infrastructure is very well utilized, as per the schedule programme. There are indoor & outdoor gymnasiums with adequate workstations / equipment. Ashoka Multipurpose Hall is an auditorium having seating capacity of 312 persons for conduct of cultural activities. It is equipped with Sound Proofed Walls, good acoustics, dual mode projection system, IT facilities like touch screen computer/digital podium, projection system, two drop down screens, motorised curtains and 360 degree rotating dome camera. The MPH is an ideal avenue for organising Convocations, Alumni Meets, Annual Days, WHO Days, central lectures, guest lectures, Inter House Competitions like debates, quiz, Annual Day and other central events of the college. Yoga Centre is located on ground floor of hostel with capacity of 30 students. Open space of Badminton / Basketball Courts is used for Yoga in the open and fresh air. All the facilities are being extensively used and a schedule is laid out for utilisation of Gymnasium and Sports Facilities.

File Description	Documents
List of available sports and cultural facilities	https://acn.co.in/admin/uploads/agar22/4.1 .2-1%20List%20of%20available%20sports%20an d%20cultural%20facilities.pdf
Geo tagged photographs	https://acn.co.in/admin/uploads/aqar22/4.1 .2-2%20Geo%20Tagged%20Sports%20Facilities. pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/4.1 .2-3%200ther%20Relevant%20Information.pdf

4.1.3 - Availability and adequacy of general campus facilities and overall ambience: Describe the availability and adequacy of campus facilities such as hostels, medical facilities, toilets, canteen, post office, bank, roads and signage, greenery, alternate sources of energy, STP, water purification plant, etc. (within 100 - 200 words)

Page 51/100 16-02-2024 08:49:37

The college has a G Plus Three Floored RCC Structured and Earthquake resistant, Green Energy based hostel building. Students are provided with desert coolers, curtains, cupboards, digital lockers, study table & chair and beds with storage facility. There is a common prayer room (Sarva Dharam Sthal) that promotes secularism and national integration. Pantries on each floor of College and Hostel are equipped with Water Coolers / Hot & Cold Dispensers. 15 Washing Machines and 05 Sanitary Napkin Incinerators installed in the Washrooms. College Infirmary has capacity of 8 beds. Military Hospital is about 2.5 km from college and an emergency vehicle is available round the clock. There is facility of western & Indian type toilets in both hostel & college. Students Mess can comfortably accommodate 260 students and staff to sit and dine together. College Management has provided for 'Fruits and Vegetables' mobile shop to visit the campus, twice a week. Cafeteria provides tasty and nutritious snacks. Post office of Jalandhar Cantt is there about 3.3 km away from college. State Bank of India is located at 2 km and ATMs of 5 banks are available nearby. Mobile ATM Van of State Bank of India, Jalandhar Cantt Branch visits the campus regularly. College is located in Deep Nagar, Jalandhar Cantt and the signage is placed at the prominent places The campus is lush green with groves and gardens and connected for utilisation of treated water from the STP. The details of amount budgeted and expenditure incurred alongwith details have been incorporated in Annual Report (Cr 6).

File Description	Documents
Photographs/ Geo tagging of Campus facilities	https://acn.co.in/admin/uploads/agar22/4.1 .3-1%20Campus%20Facilities%202021-22.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/4.1 .3-1%20Campus%20Facilities%202021-22.pdf

# 4.1.4 - Number of expenditure incurred, excluding salary, for infrastructure development and augmentation during the year

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File Description	Documents
Audited utilization statements (highlight relevant items)	<u>View File</u>
Details of budget allocation, excluding salary during the year (Data template)	<u>View File</u>
Any other relevant information	View File

### 4.2 - Clinical, Equipment and Laboratory Learning Resources

4.2.1 - Teaching Hospital, equipment, clinical teaching-learning and laboratory facilities as stipulated by the respective Regulatory Bodies. Describe the adequacy of the Teaching Hospital, equipment, clinical teachinglearning and laboratory facilities as stipulated by the respective Regulatory Bodies within 100 - 200 words

Military Hospital, Jalandhar Cantt (865 beds and 11 specialities) is the parent hospital for clinical training of the students and developing comprehensive clinical skills. For practical training in Oncology and Neurology, the B Sc (Nursing) Third Year students are posted in 1138 bedded Command Hospital, Chandimandir. Students are exposed to all areas/ specialities as laid down by Indian Nursing Council, New Delhi. Activities of students to assess the patients and identify appropriate nursing interventions, demonstrations related to essential care and various procedures related to all subjects ie recording of case history, physical assessment and developmental assessment of children of various age groups, conducting Health education related to prevention of accidents in patients, prevention of malnutrition, management of various common health problems of patients admitted in the wards of Military Hospital, Jalandhar Cantt / affiliated hospitals, to assist the physician in assessing patients and diagnosis of various disease conditions, participate in the activities of all departments and Operation Theatres for providing comprehensive care to the patients and educate / update the patients and their care providers / families regarding the condition / improvement of condition, proper diet and life style changes required. In addition, students are also getting exposure at ASHA school and the geriatric ward of MH Jalandhar Cantt.

File Description	Documents
The facilities as per the stipulations of the respective Regulatory Bodies with Geo tagging	https://acn.co.in/admin/uploads/aqar22/4.2 .1-1%20The%20facilities%20as%20per%20the%2 0stipulations%20of%20the%20respective%20Re gulatory%20Bodies%20with%20Geo%20tagging.p df
The list of facilities available for patient care, teaching-learning and research	https://acn.co.in/admin/uploads/agar22/4.2 _1-2%20The%20list%20of%20facilities%20avai lable%20for%20patient%20care,%20teaching- learning%20and%20research.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/4.2 .1-3%20Any%20other%20relevant%20informatio n.pdf

# 4.2.2 - Number of patients per year treated as outpatients and inpatients in the teaching hospital for the year

### 4.2.2.1 - Number of patients treated as outpatients in the teaching hospital during the year

### 189459

File Description	Documents
Any other relevant information	<u>View File</u>
Details of the teaching hospitals (attached hospital or shared hospitals after due approval by the Regulatory Council/ University) where the students receive their clinical training.	<u>View File</u>
Outpatient and inpatient statistics for the year	<u>View File</u>
Link to hospital records/ Hospital Management Information System	https://acn.co.in/admin/uploads/agar22/4.2 .2.2%20-%20Link%20for%20Hospital%20Managem ent%20Software.pdf

# 4.2.3 - Number of students exposed to learning resource such as Laboratories, Animal House & Herbal Garden (in house OR hired) during the year

### 4.2.3.1 - Number of UG students exposed to learning resource such as Laboratories, Animal

Page 54/100 16-02-2024 08:49:37

### House & Herbal Garden (in house OR hired) during the year

### 229

File Description	Documents
Detailed report of activities and list of students benefitted due to exposure to learning resource	<u>View File</u>
Details of the Laboratories, Animal House & Herbal Garden	<u>View File</u>
Number of UG, PG students exposed to Laboratories, Animal House & Herbal Garden (in house OR hired) per year based on time-table and attendance	<u>View File</u>
Any other relevant information	<u>View File</u>

# 4.2.4 - Availability of infrastructure for community based learning. Institution has: Attached Satellite Primary Health Center/s Attached Rural Health Center/s other than College teaching hospital available for training of students Residential facility for students / trainees at the above peripheral health centers /hospitals Mobile clinical service facilities to reach remote rural locations

### C. Any 2 of the Above

File Description	Documents
Description of community- based Teaching Learning activities (Data Template)	<u>View File</u>
Details of Rural and Urban Health Centers involved in Teaching Learning activities and student participation in such activities	<u>View File</u>
Government Order on allotment/assignment of PHC to the institution	<u>View File</u>
Any other relevant information	<u>View File</u>

### 4.3 - Library as a Learning Resource

4.3.1 - Library is automated using Integrated Library Management System (ILMS). Describe the Management System of the Library within 100 - 200 words

Library is fully automated using E-Granthalaya (Ver 3.0); a Digital Platform developed by National Informatics Centre, Ministry of Electronics & Information Technology, Govt of India. It provides a complete Information Communication Technology solution with integrated Library Management Software, Digital Library Module empaneled Roll-out Services, support and is useful in providing facilities of an e-Library with Digital Library Services and to provide various online member services using to access the system. Complete Record of books is also maintained through this software. Newspaper clips also can be saved in this software. There is a portal for all member libraries to discuss issues of concern. Problems are solved by the authorised functionary. This is an offline software for the listed functions. Membership of the library is also given by the software. Books are tagged with their Unique Bar Code that intimates the status of a book. It is providing e-cataloguing that is extremely useful, responsive and time saving. The college has subscribed for HSLIBNET e- consortia operated by Baba Farid University of Health Sciences, Faridkot and DELNET econsortia from Delhi. The college is also utilizing "Up to Date econsortia" through Military Hospital, Jalandhar Cantt, on as required basis.

File Description	Documents
Geo tagged photographs of library facilities	https://acn.co.in/admin/uploads/agar22/4.31-1%20Geo%20Tagged%20Photos.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/4.3 _1-2%20Any%20Other%20Relevant%20Informatio n.pdf

4.3.2 - Total number of textbooks, reference volumes, journals, collection of rare books, manuscripts, Digitalized traditional manuscripts, Discipline-specific learning resources from ancient Indian languages, special reports or any other knowledge resource for library enrichment

College Library is fully Air Conditioned and connected with Wi-Fi facility. It has a rich stock of books for users. It has 5594 books covering wide range of subjects on Nursing/medical, Procedure books, literature, general knowledge, reference, competitive, Text books, Coffee Table Books, Encyclopedias etc. All the books are classified through Dewey Decimal Classification (D.D.C.). 130 students can be comfortably accommodated at a time.

It has 20 book shelves, 36 racks, 02 journal stands, 02 magazine stands and 06 newspaper stands. The library is regularly updated by latest editions of all books. There is an extension library in the hostel having 500 books and 05 internet enabled computers and a printer. Other special features of Library are as follows:

- (a) CCTV Surveillance by 3 cameras, one photocopier, 14 computers with printing facilities, 24 e-books, 06 e-journals, 11 magazines and 08 newspapers.
- (b) Departmental Libraries are in place for specialised needs of all fivedepartments.
- (c) Separate Reading Room for research students/teachers.
- (d) Library Committee reviews requirement of books, periodicals, and other library material.

File Description	Documents
Data on acquisition of books / journals /Manuscripts /ancient books etc., in the library	https://acn.co.in/admin/uploads/agar22/4.3 .2-1%20Data%20on%20acquisition%20of%20book s%20%20journals%20Manuscripts%20ancient%20 books%20etc%20in%20the%20library.pdf
Geotagged photographs of library ambiance	https://acn.co.in/admin/uploads/agar22/4.3 .2-2%20Geo%20Tagged%20Photos%20and%20Other %20Info.pdf
Any other relevant information	https://acn.co.in/admin/uploads/aqar22/4.3 .2-3%20Any%20Other%20Relevant%20Informatio n.pdf

4.3.3 - Does the Institution have an e-Library with membership / registration for the following: 1 e – journals / e-books consortia E-Shodh Sindhu Shodh ganga SWAYAM Discipline-specific Databases

C. Any 2 of the Above

File Description	Documents
Details of subscriptions like e- journals, e-Shodh Sindhu, Shodh ganga Membership etc. (Data template)	<u>View File</u>
E-copy of subscription letter/member ship letter or related document with the mention of year to be submitted	View File
Any other relevant information	<u>View File</u>

# 4.3.4 - Annual expenditure for the purchase of books and journals including e- journals during the year (INR in Lakhs)

### 2.54

File Description	Documents
Audited Statement highlighting the expenditure for purchase of books and journal / library resources	<u>View File</u>
Details of annual expenditure for the purchase of books and journals including e-journals during the year (Data template)	<u>View File</u>
Any other relevant information	<u>View File</u>

4.3.5 - In-person and remote access usage of library and the learner sessions/library usage programmes organized for the teachers and students (data for the academic year) Describe inperson and remote access usage of library and the learner sessions/library usage programmes organized for the teachers and students data for the preceding academic year within 100 - 200 words

In- Person usage of library: All the students and faculty are given a library card each, by giving unique membership card number. The membership number is scanned by e-granthalaya Software. Students are given time for library hours so they can regularly refer the books, journals and multiple knowledge resources. Students can get issued 2 books per card. Books taken by students are required to be returned within 10 days. Remote Access Usage of Library: Institution has e- resources to allow for off- campus access to most online resources for faculties and students. Institution has remote access to online nursing and medical E-Resources through DELNET (Developing library network)

and HSLIBNET by Baba Farid University of Health Sciences, Faridkot, E-Books from wolters publishers, and E- Journals from Indian journals. In addition, the college is also utilizing "Up-to-date" e consortia of MH Jalandhar Cantt. Username and password are displayed on boards in library for easy use. Webinars are conducted from time to time for latest updates in this field. Students can use the e-books in their own time. Time to time latest editions are being added in these e-books for latest information. Students are also provided quick response to their queries.

File Description	Documents
Details of library usage by teachers and students	https://acn.co.in/admin/uploads/aqar22/4.3 .5%20%20Details%20of%20library%20usage%20b y%20teachers%20and%20students.pdf
Details of library usage by teachers and students	https://acn.co.in/admin/uploads/aqar22/4.3 .5%20%20Details%20of%20library%20usage%20b y%20teachers%20and%20students.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/4.3 .5-3%20Any%20Other%20Relevant%20Informatio n.pdf

### 4.3.6 - E-content resources used by teachers: MOOCs platforms SWAYAM Institutional LMS e-PG-Pathshala Any other

D. Any 1 or 2 of the Above

File Description	Documents
Links to documents of e- contents used	<u>View File</u>
Data template	<u>View File</u>
Any other relevant information	<u>View File</u>

### 4.4 - IT Infrastructure

# 4.4.1 - Number of classrooms, seminar halls and demonstration rooms linked with internet /Wi-Fi-enabled ICT facilities (data for the academic year)

17

File Description	Documents
Number of classrooms and seminar halls and demonstration rooms linked with internet /Wi- Fi-enabled ICT facilities (Data Template)	<u>View File</u>
Geo-tagged photos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

4.4.2 - Institution frequently updates its IT facilities and computer availability for students including Wi-Fi . Describe computer availability for students and IT facilities including Wi-Fi with the date(s) and nature of updation within 100 - 200 words

Army College of Nursing, Jalandhar Cantt has 107 computers and other IT facilities (Projectors, Interactive Smart Boards, Digital Podiums, 3600 Degree Dome, Camera with Screens, Video Conferencing System, PA equipment in Class Rooms, Smart LEDs etc) which are distributed to all various departments / sections. Extensive utilisation of the same is being ensured.

The IT facilities are procured, upgraded and maintained as per the approved budgetary requirements which are environment oriented and participative in nature. A summary of recent updates of IT facilities includes procurement of items during the Academic Session 2021-22 are attached as Other Relevant Information.

Cyber Security Guidelines / Instructions are being followed in letter and spirit as laid down in AWES Cyber Security Policy and their advisories issued from time to time.

The college is endowed with 100 Mbps dedicated Internet lease Line that ensures the best in class environment for Teaching-Learning-Research college campus is fully Wi Fi to include Adm Block (Conference Hall, Principal Office / Reception Centre, Main Office), all Class Rooms / Labs, HOD / Faculty Rooms, Library, Hostel and Faculty Residence also.

Since the college is having a dedicated leased line, internet speed as per the agreement is made available.

The IT Cell of ACN is headed by a M Sc qualified Computer Instructor. The cell is responsible for maintenance of computers & IT facilities, their upgradation, maintenance of computers & IT facilities their upgradation, cyber security, maintenance / upgradation of college website and Network Administration. Due support of external agency (M/s Hi Spirits Technologies, Jalandhar).

File Description	Documents
Documents related to updation of IT and Wi-Fi facilities	https://acn.co.in/admin/uploads/agar22/4.4 .2-1%20Documents%20related%20to%20updation %20of%20IT%20and%20Wi-Fi%20facilities.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/4.4 _2-2%20Any%20Other%20Relevant%20Informatio n.pdf

# 4.4.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:

D. 50 MBPS - 250MBPS

File Description	Documents
Details of available bandwidth of internet connection in the Institution(Data Template)	<u>View File</u>
Bills for any one month of the last completed academic year indicating internet connection plan, speed and bandwidth	<u>View File</u>
Any other relevant information	<u>View File</u>

### 4.5 - Maintenance of Campus Infrastructure

# 4.5.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

61.78

File Description	Documents
Audited statements of accounts on maintenance of physical facilities and academic support facilities duly certified by Chartered Accountant / Finance Officer	<u>View File</u>
Details about approved budget and expenditure on physical and academic support facilities (Data templates)	<u>View File</u>
Any other relevant information	<u>View File</u>

4.5.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports facilities, computers, classrooms etc. Describe policy details of systems and procedures for maintaining and utilizing physical and academic support facilities within a maximum of 100 -200 words.

All facilities have been created out of the College Revenue Funds / Grant in Aid and their maintenance is ensured from the same funds that they were originally procured. Due to the recent vintage of infrastructure, the requirement of entering into Annual Maintenance Contract (AMC) is not as pronounced initially. However the procedures have been clearly defined in the SOP attached. Budgetary allocation for the maintenance of physical, Academic Supportive activity have been ensured by college management.

Area. The college is spread over 3,83,248sqft area. It includes class rooms, labs, faculty rooms, Multipurpose Hall/auditorium, Seminar Hall, Conference Hall, Office Area, lawns, gardens, hostel, dining hall, washrooms, guest rooms, staff accommodation, electrical equipment, Lift, ACs, Computers, Water Coolers, Desert Coolers, Power back-up infrastructure, Transformers, LT Panels, Computers and IT infrastructure etc. Organisation. It functions under the Registrar, who is also 'Head of Administration'. The organisation is comprehensive and laid down in the SOP. Procedure. Periodical maintenance schedule is prepared for each specific asset / area and performance is duly recorded and checked.

Maintenance schedules for major equipment / assets are laid down in the policy documents. Domain experts are hired from the experienced firms for maintenance of assets. Maintenance Committee is formed, has well defined tasks and meets periodically

File Description	Documents
Minutes of the meetings of the Maintenance Committee	https://acn.co.in/admin/uploads/agar22/4.5 .2-1%20Minutes%20of%20the%20meetings%20of% 20the%20Maintenance%20Committee.pdf
Log book or other records regarding maintenance works	https://acn.co.in/admin/uploads/aqar22/4.5 .2-2%20Log%20book%20or%20other%20records%2 Oregarding%20maintenance%20works.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/4.5 .2-3%20Other%20Relevant%20Information.pdf

### STUDENT SUPPORT AND PROGRESSION

### **5.1 - Student Support**

# **5.1.1** - Number of students benefited by scholarships/ freeships / fee-waivers by Government / Non-Governmental agencies / Institution during the year

11

File Description	Documents
Attested copies of the sanction letters from the sanctioning authorities	<u>View File</u>
List of students who received scholarships/ free ships/fee-waivers	<u>View File</u>
Any other relevant information	<u>View File</u>
Data template	<u>View File</u>

# 5.1.2 - Capability enhancement and development schemes employed by the Institution for students: Soft skill development Language and communication skill development Yoga and wellness Analytical skill development Human value development Personality and professional development Employability skill development

A. All of the Aboe

File Description	Documents
Any other relevant information	<u>View File</u>
Link to Institutional website	https://acn.co.in/admin/uploads/agar22/5.1 .2%20%20Capability%20enhancement%20and%20d evelopment%20schemes%20employed%20by%20the %20Institution%20for%20students.pdf
Details of capability enhancement and development schemes(Data Template)	<u>View File</u>

# 5.1.3 - Number of students provided training and guidance for competitive examinations and career counseling offered by the Institution during the year

### 229

File Description	Documents
List of students benefited by guidance for competitive examinations and career counselling during the year (Data template)	<u>View File</u>
Institutional website. Web-link to particular program/scheme mentioned in the metric	https://acn.co.in/admin/uploads/agar22/5.1 .3-2%20Institutional%20Web-link%20to%20par ticular%20scheme%20mentioned%20in%20the%20 metric.pdf
Copy of circular/ brochure/report of the event/ activity report Annual report of Pre-Examination Coaching centres	<u>View File</u>
list of students attending each of these schemes signed by competent authority	<u>View File</u>
Any other relevant information	<u>View File</u>

# 5.1.4 - The Institution has an active international student cell to facilitate study in India program etc.., Describe the international student cell activities within 100 - 200 words

Army College of Nursing, Jalandhar Cantt is one of the 12 professional colleges of Army Welfare Education Society (AWES), New Delhi. The college was established in 2005 with the aim to

provide quality nursing education to the female wards of Serving / Retired Army Personnel at an affordable cost. Army College of Nursing has signed the MOU with Kakini Building Humanity TrustFourth year students and alumni of ACN Jalandhar Cantt , for availing of two scholarships at university of La Verne, California(USA) and Western University of Health Sciences, CaliforniaCampus (USA) sponsored by Kakini Building Humanity Trust. The eligibility criteria and guidelines for recommending students B.Sc Nursing Fourth year ofAWES run colleges to pursue M.Sc nursing/MHA programme at USA ,with scholarship from Kakini Building Humanity Trust.

File Description	Documents
For international student cell	https://acn.co.in/admin/uploads/agar22/5.1 .4-1%20%20For%20international%20student%20 cell.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/5.1 4-2%20Any%20other%20relevant%20informatio n.pdf

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances / prevention of sexual harassment and prevention of ragging Adoption of guidelines of Regulatory Bodies Presence of the committee and mechanism of receiving student grievances (online/ offline) Periodic meetings of the committee with minutes Record of action taken

### A. All of the Above

File Description	Documents
Minutes of the meetings of student Grievance Redressal Committee and Anti-Ragging Committee/Cell	<u>View File</u>
Circular/web-link/ committee report justifying the objective of the metric	https://acn.co.in/admin/uploads/agar22/5.1 .5%20Circularweb-link%20committee%20report %20justifying%20the%20objective%20of%20the %20metric.pdf
Details of student grievances and action taken (Data template)	<u>View File</u>
Any other relevant information	<u>View File</u>

### 5.2 - Student Progression

- 5.2.1 Number of students qualifying in state/ national/ international level examinations during the year (eg:NET/SLET/GATE/GMAT/CAT/ GRE/TOEFL/Civil Services/State government examinations)
- 5.2.1.1 Number of students qualifying in state/ national/ international level examinations (eg: GATE/ GMAT/ GPAT/ CAT/ NEET/ GRE/ TOEFL/ PLAB/ USMLE/ AYUSH/ Civil Services/ Defence/ UPSC/ State government examinations/ AIIMSPGET, JIPMER Entrance Test, PGIMER Entrance Test etc.,) during the year.

3

File Description	Documents
List of students qualifying in state/ national/ international level examinations during the year (Data template)	<u>View File</u>
Pass Certificates of the examination	<u>View File</u>
Copies of the qualifying letters of the candidate	<u>View File</u>
Any other relevant information	<u>View File</u>

### 5.2.2 - Number of outgoing students who got placed / self-employed during the year

59

File Description	Documents
Annual reports of Placement Cell	<u>View File</u>
Self-attested list of students placed /self-employed	<u>View File</u>
Details of student placement / self-employment during the year (Data template)	<u>View File</u>
Any other relevant information	<u>View File</u>

# 5.2.3 - Number of the graduated students of the preceding year, who have progressed to higher education

2

File Description	Documents
Supporting data for students/alumni as per data template	<u>View File</u>
Details of student progression to higher education (Data template)	<u>View File</u>
Any other relevant information	<u>View File</u>

### 5.3 - Student Participation and Activities

# 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

19

File Description	Documents
Duly certified e-copies of award letters and certificates	<u>View File</u>
Any other relevant information	<u>View File</u>

5.3.2 - Presence of a Student Council, its activities related to student welfare and student representation in academic & administrative bodies/committees of the Institution. Describe the Student Council, its activities related to student welfare and student representation in academic & administrative bodies/committees of the Institution within 100 - 200words

The Student Nurses Association of Army College Of Nursing is an

affliated association of the student nurses under the umbrella of TNAI. The main purpose behind theestablishment of SNA was to uphold the dignity and to promote a team spiril among students with professional ethics. II objectives a) to help the students to uphold the dignity of the profession. b) To promote team spirit among sudents for common goal . c)To help the students to develop professional ethics. D) To encourage students to gain positive attitude towards the nursing profession. e) To encourage the students to develop leadersship quality and effective communication skills for overalldevelopment .f) To encourage students to paticipate and To encourage students to participate and compete in various events at state , regional and national conferences. III activities related to the students welfare number of activities are assigned to the member of the students nurses association at all level to achieve the objective of the students. The professional ,educational, social cultural and recreational activities are arranged to strengthen their curricular and co curricular component at the institutional level.

File Description	Documents
Reports on the student council activities	https://acn.co.in/admin/uploads/agar22/5.3 .2-1%20Reports%20on%20the%20student%20coun cil%20activities.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/5.3 .2-2%20Any%20other%20relevant%20informatio n.pdf

### 5.3.3 - Number of sports and cultural activities/competitions organised by the Institution during the year

12

File Description	Documents
List of sports and cultural activities / competitions organized during the year (Data Template)	<u>View File</u>
Report of the events with photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association is registered and holds regular meetings to plan its involvement and developmental activates with the support of the college during the year. Describe the contributions of the Alumni Association to the Institution during the year within 100 - 200 words

Main objective of the association is to bridge the gap between the college and alumini. Alumini association is responsible for keeping complete track of alumni with their required details, inform them about the current change changes and achievement of the institute. Alumni contributes in various non financial forms. Alumni work for the benefit of juniors, interact with them during the interaction aluminium have highlighted the importance of current trend in nursing and guided the students about the career opportunity and different fields. Alumni also have shared personal experiences with students. Alumini visits campus at regular intervals to support the existing batch of students, extend support and guidance for functioning of various students club. Alumni have been providing input on how to start a new venture and turning them into jobs. They also share their experience regarding skills, application of knowledge and corporate working culture. This has resulted in to two out of four students who have progress of their revenue streams. Alumini are working in organisation at various capacities. They keep the faculties and placement officers abreast about the available job opportunities. They assists and Guides the students to crack the interviews.

File Description	Documents
Registration of Alumni association	https://acn.co.in/admin/uploads/agar22/5.4 .1-1%20%20Registration%20of%20alumni%20ass ociation.pdf
Details of Alumni Association activities	https://acn.co.in/admin/uploads/agar22/5.4 .1-2%20Details%20of%20Alumni%20Association %20activities.pdf
Frequency of meetings of Alumni Association with minutes	https://acn.co.in/admin/uploads/agar22/5.4 .1-2%20Details%20of%20Alumni%20Association %20activities.pdf
Quantum of financial contribution	https://acn.co.in/admin/uploads/agar22/5.4 .1-4%20Quantum%20of%20financial%20contribu tion.pdf
Audited statement of accounts of the Alumni Association	https://acn.co.in/admin/uploads/agar22/5.4 .1-5%20%20Audited%20statement%20of%20accou nts%20of%20Alumni%20Association.pdf

### 5.4.2 - Provide the areas of contribution by the Alumni Association / chapters during the year Financial /kind Donation of books /Journals/volumes Students placement Student exchanges Institutional endowments

B. Any 4 of the Above

File Description	Documents
List of Alumni contributions made during the year	<u>View File</u>
Extract of Audited statements of highlighting Alumni Association contribution	<u>View File</u>
Certified statement of the contributions by the head of the Institution	<u>View File</u>
Any other relevant information	<u>View File</u>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

Page 70/100 16-02-2024 08:49:37

### 6.1 - Institutional Vision and Leadership

6.1.1 - The Institution has clearly stated Vision and Mission which are reflected in its academic and administrative governance. Describe the Vision and Mission of the Institution, nature of governance, perspective plans and stakeholders' participation in the decision-making bodies highlighting the activities leading to Institutional excellence.

VISION: The vision of the institution is to achieve sustained excellence in nursing education and clinical skills, aimed at holistic development and best employability empowerment for the future nurses.

### Mission:

To provide best environment, best faculty and best infrastructure for nursing students in their pursuit of excellence

#### AIM

To provide quality nursing education, skills and support for overall personality development of the selected students, aimed at making them pass out and get placed as confident and most proficient nurses to serve the society.

The institution follows a democratic and participatory mode of governance under the AWES (ARMY WELFARE EDUCATION SOCIETY). The governing body delegates' the authority to Principal and Registrar who, in turn share it with different levels of functioning at college. The head of departments, the conveners of various committees and cells along with the staff representatives on higher decision -making bodies in play an important role in determining the institutional policies and implementing the same. The stake holders are guardians and parents of students in the IMC meetings.

- All stakeholders are encouraged to actively participate and voice their perspectives for effective decision-making & policy formulation.
- Parents Teachers Meetings is an important platform for formal interaction between the Principal and the faculty and holds regular meetings for planning and implementing activities in the institution.
- A well-functioning, democratically elected Student Nurse Association for institutional excellence through various programs.
- Institutional clubs, viz, NCC, NSS/RED RIBBON club & YRC

provide added oppurtunities for students to have theri contributory skills.

File Description	Documents
Vision and Mission documents approved by the College bodies	https://acn.co.in/admin/uploads/aqar22/6.2 _1-4%20Strategic%20Plan%20document(s).pdf
Achievements which led to Institutional excellence	https://acn.co.in/admin/uploads/agar22/6.1 _1-2%20Achievements%20which%20led%20to%20I nstitutional%20excellence.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/6.1 .1-3%20Any%20other%20relevant%20informatio n.pdf

6.1.2 - Effective leadership is reflected in various Institutional practices such as decentralization and participative management. Describe the organogram of the college management structure and its functioning system highlighting decentralized and participatory management and its outcomes in the Institutional governance within 100 - 200 words

The AWES encourages a culture of participative management by involving all stakeholders in various roles. The society has utilized highest levels of experience of ex-officio participation at Board ofGoverners(BOG), Board of Administration (BOA) and the Institute Management Committe (IMC).

The Governing Body is the Army Welfare Education Society (AWES)under which College has created a decentralized structure for decision-making where the departments and various committees meet and interact under the proficient leadership of the Director, Principal and registrar, IQAC Coordinator, to ensure the effective deployment of the strategic plan.

- The Governing Body frames the perspective plan and functions in a decentralized participative approach involving various committees.
- The Institute Management Committe(IMC) and Academic Advisory Committe (AAC) is the main committee that holds regular meetings for planning and implementation of curricular and co-curricular activities.
- IQAC facilitates the integration of various activities of the institution and adopts best practices for quality enhancement.
- The academic in charge formulates aplan and

- recommends execution strategies after the curriculum feedback each year.
- The Head of the department and coordinators conduct meetings regularly.
- Various student bodies are actively functioning.
- Mentoring and counselling are provided from the beginning of the course through professional experts.
- Alumni Association is a registered body to promote and foster relationships among the alumni and the institution and has initiated Scholarships, awards, and financial aid /other support for the deserving students in the institution and also organized career guidance programs and placement assistance for outgoing students.

File Description	Documents
Relevant information /documents	https://acn.co.in/admin/uploads/agar22/6.1 .2-1%20Relevant%20information%20document.p df
Any other relevant information	https://acn.co.in/admin/uploads/agar22/6.1 .2-2%20Any%20other%20relevant%20informatio n.pdf

## 6.2 - Strategy Development and Deployment

6.2.1 - The Institutional has well defined organisational structure, Statutory Bodies/committees of the College with relevant rules, norms and guidelines along with Strategic Plan effectively deployed. Provide the write-up within 100 - 200 words

The College has a well-defined organizational hierarchy, which helps efficient decentralization of authority and delegation of responsibilitiesAn 18 year strategic plan has (ACN@25) has been prepared as a vision document andencompasses the vision of the College and guides the operations of the Institution . Committees follow relevant rules, norms, and guidelines to ensure that the organization works towards the attainment of its strategic plan

- Selection and admission of students
- Teaching and learning system
- Human resource management
- Student support system
- Quality enhancement system
- Infrastructure.

- The quality policy of the College is aligned with the affiliating University (BFUHS ) and is frequently monitored by IQAC.
- The institution is also affiliated with the Indian Nursing Council as well as Punjab Nurses Registration Council (PNRC)adheres to their norms.
- The academic quality policies are approved by the Governing Body and implemented through various committees which are monitored by the College Council.
- The College has regularly enhanced its infrastructure and developed capacities for teachinglearning according to the changing academic and social environment.
- Teaching and non-teaching staff are under the direct supervision of the Director , Principal and Registrar .
- Accounts, hostel, library, transportation, and security come under the non-teaching category.
- Academic matters are managed by the Principal, Vice-Principal/ IQAC Coordinator, and HODs of all departments and implemented through various committees under the guidance and supervision of eminent staff members.

File Description	Documents
Minutes of the College Council/ other relevant bodies for deployment/ deliverables of the strategic plan	https://acn.co.in/admin/uploads/agar22/6.2 .1-1%20Minutes%20of%20the%20College%20Coun cil.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/6.2 .1-2%20Any%20other%20relevant%20informatio n.pdf
Organisational structure	https://acn.co.in/admin/uploads/agar22/6.2 
Strategic Plan document(s)	https://acn.co.in/admin/uploads/agar22/6.2 _1-4%20Strategic%20Plan%20document(s).pdf

## 6.2.2 - Implementation of e-governance in areas of operation Academic Planning and Development Administration Finance and Accounts Student Admission and Support Examination

## A. All of the Above

File Description	Documents
Data template	<u>View File</u>
Institutional budget statements allocated for the heads of E_governance implementation	<u>View File</u>
e-Governance architecture document	<u>View File</u>
Screen shots of user interfaces	<u>View File</u>
Policy documents	<u>View File</u>
Any other relevant information	<u>View File</u>

## **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/progression

The institution have effective welfare measures for teaching and non-teaching staff. These are as follows:-

- Employee provident fund(EPF) is the main scheme under the Employees' Provident Funds and Miscellaneous Provisions Act, 1952. Under EPF scheme, an employee has to pay a certain contribution towards the scheme and an equal contribution is paid by the employer.
- Employees state insurance corporation aims to lay down the term and conditions procedures related to group personal accident policy.
- 3. Membership of group insurance
- 4. Accidental coverage for all employees=to lay down the term &conditions and procedures relating to group personal accident policy.
- 5. Exgratia=AWES entitled payment of exgratia next to kin of deceased employee of Army College of Nursing.
- 6. Maternity leave=It entitled period of 26 weeks (180 days) of which maximum 8 weeks prior to EDD and remaining 8 weeks thereafter.
- 7. Casual leave= The leaves which an employer can take in case of any personal work
- 8. Medical leave=Medical leave can be taken in case of any medical emergency.
- 9. Free pick up and drop facility from selected points.
- 10. well furnished single faculty accomaodation for 10 faculty, 3 for married faculty and 1 3BHK duplex for the principal is

located inside the campus.

11. hygenic and tasty food is provided in annurana mess at subsidised rates.

File Description	Documents
Policy document on the welfare measures	https://acn.co.in/admin/uploads/aqar22/6.3 .1-1%20Policy%20document%20on%20the%20welf are%20measures.pdf
List of beneficiaries of welfare measures	https://acn.co.in/admin/uploads/naac/16225 37864.pdf
Any other relevant document	https://acn.co.in/admin/uploads/agar22/6.3 .1-3%20Any%20other%20relevant%20document.p df

## 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

02

File Description	Documents
Details of teachers provided with financial support to attend conferences, workshops etc. during the year (Data Template)	<u>View File</u>
Policy document on providing financial support to teachers	<u>View File</u>
List of teachers provided membership fee for professional bodies	<u>View File</u>
Receipts to be submitted	<u>View File</u>
Any other relevant information	<u>View File</u>

6.3.3 - Number of professional development / administrative training programmes organized by the University for teaching and non- teaching/technical staff during the year (Continuing education programmes, entrepreneurship development programmes, Professional skill development programmes, Training programmes for administrative staff etc.,)

36

File Description	Documents
List of professional development / administrative training programmes organized by the Institution during the year and the lists of participants who attended them (Data template)	<u>View File</u>
Reports of Academic Staff College or similar centers Verification of schedules of training programs	<u>View File</u>
Copy of circular/ brochure/ report of training program self conducted program may also be considered	<u>View File</u>
Any other relevant information	<u>View File</u>

## 6.3.4 - Number of teachers undergoing Faculty Development Programmes (FDP) including online programmes during the year (Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

22

File Description	Documents
Days limits of program/course as prescribed by UGC/ AICTE or Preferably Minimum one day programme conducted by recognised body/academic institution	<u>View File</u>
Any other relevant information	<u>View File</u>
Details of teachers who have attended FDPs during the year (Data template)	<u>View File</u>
E-copy of the certificate of the program attended by teacher	<u>View File</u>

6.3.5 - Institution has Performance Appraisal System for teaching and non-teaching staff. Describe the functioning of the Performance Appraisal System for teaching and nonteaching staff within 100 - 200 words

Army College of nursing has a self-appraisal system covering all the aspects of academic, administrative and research activities.

Every year the outgoing students carry out and submit Teacher Evaluation & Campus Evaluation surveys. The Teacher Evaluation forms have 7 criteria related to aspects of teaching on which the opinion of the students is sought. The duly filled in forms are analysed by the Principal and the Feedback thus obtained is judiciously addressed for the betterment of the Teaching-Learning process. In cases where laxity or lacunae is observed the teacher in question is counselled by the Principal and urged to improve his/her performance in the interest of professional up gradation and better service-delivery to our primary stakeholders, namely the students. The performance of the non-teaching staff is appraised by the Final Year students in the Campus Evaluation Survey. They are assessed on the parameters of efficiency, cordiality and overall helpfulness. These questionnaires too are analysed by the Principal who counsels those non-teaching staff members whose performance has invited criticism or needs improvement.

The Highlights of the appraisal are given below:

- Educational qualification
- Research interest
- Teaching experiences
- Research publications
- Academic Competence
- Contribution to co-Curricular activities
- Initiative & Resourcefulness
- Organizing Capacity
- Amenability to Discipline
- Honesty & Integrity
- Stamina both Physical & Mental
- Capacity to Assume Higher Responsibility

File Description	Documents
Performance Appraisal System	https://acn.co.in/admin/uploads/agar22/6.3 _5-1%20Performance%20Appraisal%20System.pd _f
Any other relevant information	https://acn.co.in/admin/uploads/agar22/6.3 .5-2%20Any%20Other%20Document.pdf

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution seeks to mobilize non-government grants for the improvement of institutional infrastructure and knowledge resources which prepares and submits proposals /project reports to the relevant authorities such as the (AWES). There is institute management committee (IMC) in which all the decisions are taken by chairman of the college with other board members . Each and every amount of fund received from AWES is expended with budget allocation. Budget of the college is prepared , keeping in mind the developmental criteria of the college & accordingly provisions are made in the Budget. It is prepared by a team of experts, under direct supervision of Financial Adviser of the "Corps financial oversight Committee "at the level of patreon/chairman and then fund is sanctioned in accordance with approval of various statutory committees constituted by the college. The grants received from AWES are mainly earmarked for infrastructural related growth and developmental of the college Works. The grants are spent only after approval from competent financial authority .All these committees are chaired by the Chairman/Principal /Registrar/Faculty of ACN.

- Salary Wages
- Travelling expenses
- Office expenses Motor vehicles
- Educational trips

Optimum utilization of funds is ensured through: -

- Adequate funds are allocated for research, effective teachinglearning practices that include Orientation Programmes, Workshops, Inter-disciplinary activities, and faculty and students training programmes, Refresher Coursesthat ensure quality education.
- Main motto of resource mobilisation and optimal utilisation of resources is to put Army College of Nursing Jalandhar Cantt on hieghtest bench mark ofquality teaching and unique growth.

File Description	Documents
Resource mobilization policy document duly approved by College Council/other administrative bodies	https://acn.co.in/admin/uploads/agar22/6.4 .1-2%20Procedures%20for%20optimal%20resour ce%20utilization.pdf
Procedures for optimal resource utilization	https://acn.co.in/admin/uploads/agar22/6.4 .1-2%20Procedures%20for%20optimal%20resour ce%20utilization.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/6.3 .1-3%20Any%20other%20relevant%20document.p df

6.4.2 - Institution conducts internal and external financial audits regularly. Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling any audit objections within 100 -200 words

Audit of accounts in Army College of Nursing (ACN) is given utmost importance. There are two types of periodical audits ie Internal and External, being conducted at due intervals. The details are as follows:

Internal Audit. It is an independent, objective assurance and consulting audit activity designed to add value to and improve the financial goals. It is done on a quarterly basis by a Board of Officers detailed by higher authorities of Army. The Board of Officers verifies the books of accounts with receipts, disbursement vouchers and other relevant documents and checks if the accounts are being maintained as per the laid down SOP.

External Audit. The external audit of the college accounts is being conducted by an independent Chartered Accountant appointed by the Institute Management Committee. The CA can be appointed only for a consecutive period of 3 years and thereafter the new CA has to be appointed for conduct of Audit. The Chartered Accountant checks each and every recorded transaction with supporting vouchers and documents and confirms that the relevant laws of the land have been followed. After audit of accounts, the CA prepares the final statement of accounts Balance Sheet, Income & Expenditure statement and also prepares Audit Report. The Audit Report alongwith Final Statement of Accounts is then submitted to Higher Head Quarters. The audit objections, if any, are being given due diligence and the management takes corrective actions

## immediately.

File Description	Documents
Documents pertaining to internal and external audits for the last year	https://acn.co.in/admin/uploads/agar22/6.4 .2-1%20Documents%20pertaining%20to%20inter nal%20and%20external%20audits.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/6.4 2-2%20Any%20other%20relevant%20informatio n.pdf

## 6.4.3 - Total Grants received from government/non-government bodies, individuals, philanthropists during the year (INR in Lakhs)

Funds/grants received from government bodies (INR in Lakhs)	Funds/grants received from nongovernment bodies (INR in Lakhs)
23.60	NIL

File Description	Documents
Audited statements of accounts for the year	<u>View File</u>
Copy of letter indicating the grants/ funds received by respective agency as stated in metric	<u>View File</u>
Provide the budget extract of audited statement towards Grants received from Government / non-government bodies, individuals, philanthropist duly certified by chartered accountant/ Finance Officer	View File
Information as per Data template	<u>View File</u>
Any other relevant information	<u>View File</u>

## **6.5 - Internal Quality Assurance System**

6.5.1 - Institution has a streamlined Internal Quality Assurance Mechanism. Describe the Internal

## Quality Assurance Mechanism in the Institution and the activities of IQAC within 100 - 200 words

The IQAC was established in the year 2020 with a view to develop a system for continuous, consistent and catalytic improvement in the overall performance of the college. The IQAC is headed by the Principal of the college as the Chairman with teachers and few distinguished educationists and representatives. The compositions of the IQAC are as follows:

- 1. Chairperson
- 2. Sr Adm Offr
- 3. IMC rep
- 4. HOD of all departments
- 5. Nominee local society
- 6. Stake holder
- 7. Alumini
- 8. Student rep
- 9. IQAC co-ordinator

## Objectives of IQAC of the College

- 1. To ensure quality of Nursing Education
- 2. To maintain standard of Nursing Practice
- 3. To achieve highest percentage of Academic performance
- 4. To enhance accountability and team spirit
- 5. To act as a Change Agent in the institution

File Description	Documents
The structure and mechanism for Internal Quality Assurance	https://acn.co.in/admin/uploads/agar22/6.5 .1-1%20The%20structure%20and%20mechanism%2 Ofor%20Internal%20Quality%20Assurance.pdf
Minutes of the IQAC meetings	https://acn.co.in/admin/uploads/agar22/6.5 .1-2%20Minutes%20of%20the%20IQAC%20meeting s.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/6.5 .1-1%20The%20structure%20and%20mechanism%2 Ofor%20Internal%20Quality%20Assurance.pdf

## 6.5.2 - Number of teachers attending programs/ workshops/ seminars specific to quality improvement in the year (Please exclude participations in Faculty Development Programmes

## (FDP) mentioned in metric 6.3.4)

File Description	Documents
Details of programmes/ workshops/ seminars specific to quality improvement attended by teachers during the year	<u>View File</u>
List of teachers who attended programmes/ workshops/ seminars specific to quality improvement during the year	<u>View File</u>
Certificate of completion/participation in programs/ workshops/ seminars specific to quality improvement	<u>View File</u>
Information as per Data template	<u>View File</u>
Any other relevant information	<u>View File</u>

6.5.3 - The Institution adopts several Quality Assurance initiatives. The Institution has implemented the following QA initiatives: Regular meeting of Internal Quality Assurance Cell (IQAC) Feedback from stakeholder collected, analysed and report submitted to college management for improvements Organization of workshops, seminars, orientation on quality initiatives for teachers and administrative staff. Preparation of documents for accreditation bodies (NAAC, NBA, ISO, NIRF, NABH, NABL etc.,)

A. All of the Above

File Description	Documents
Information as per Data template	<u>View File</u>
Annual report of the College	<u>View File</u>
Minutes of the IQAC meetings	<u>View File</u>
Copies of AQAR	https://acn.co.in/admin/uploads/pages/AQAR %202020-21.pdf
Report of the feedback from the stakeholders duly attested by the Board of Management	<u>View File</u>
Report of the workshops, seminars and orientation program	<u>View File</u>
Copies of the documents for accreditation	<u>View File</u>
Any other relevant information	<u>View File</u>

## INSTITUTIONAL VALUES AND BEST PRACTICES

## 7.1 - Institutional Values and Social Responsibilities

## 7.1.1 - Total number of gender equity sensitization programmes organized by the Institution during the year

4

File Description	Documents
List of gender equity sensitization programmes organized by the Institution (Data template)	<u>View File</u>
Copy of circular/brochure/ Report of the program	<u>View File</u>
Extract of Annual report	<u>View File</u>
Geo tagged photographs of the events	<u>View File</u>

7.1.2 - Measures initiated by the Institution for the promotion of gender equity during the year. Describe gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus within 100 - 200 words

Page 84/100 16-02-2024 08:49:38

In the Army College of Nursing, equal opportunities are provided to all individuals regardless of gender, caste, color, language, race, and religion to outshine in various curricular and curricular activities. Specific initiatives with respect to key areas are as follows:

Safety and security: The safetyof girls is a top priority at every college campus. Security guards are available on the College campus 24 hours. The institution has installed 57 CCTV cameras at different locations such as entrances, classrooms, parking, corridors, offices, libraries, staff rooms, Hostel, college buses, etc. The institute keeps a visitor log register to record the details of any person entering the college premises

Female Warden staff in Hostel: - Girls' hostels have only female warden.

Discipline on campus There is a Discipline Committee in the institution to take care of the safety and security of the students.

Anti-ragging Theinstitute has set up an Anti-ragging Committee and Anti-ragging Squad for strict implementation to make the Army College of Nursing a Ragging-free Campus. Counselling sessions are being held by Prof. Charlotte Ranadive and Mrs Deepti Singh in session 2021-2022.

Other measures of Gender Sensitization includeCurricular activities, Guest lectures / online lectures/webinars organized on Gender equity and the prevention of Sexual harassment.

Talent Hunts and Pulsatio: - Talent Hunts and Pulsatio are being organized once students are enrolled and later given chances to participate and empower themselves with confidence and personal skills

File Description	Documents
Annual gender sensitization action plan	https://acn.co.in/admin/uploads/agar22/7.1 .2-1%20Annual%20gender%20sensitization%20a ction%20plan.pdf
Specific facilities provided for women in terms of a. Safety and security b. Counselling c. Common Rooms d. Day care centre for young children	https://acn.co.in/admin/uploads/agar22/7.1 .2-2%20Specific%20facilities%20provided%20 for%20women.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/7.1 .2-3%20%20Any%20other%20relevant%20informa tion.pdf

## 7.1.3 - The Institution has facilities for alternate sources of energy and energy conservation devices 1 Solar energy Wheeling to the Grid Sensor based energy conservation Biogas plant Use of LED bulbs/ power efficient equipment

C. Any 2 of the Above

File Description	Documents
Geotagged Photos	https://acn.co.in/admin/uploads/agar22/7.1
Installation receipts	<u>View File</u>
Facilities for alternate sources of energy and energy conservation measures	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.4 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 100 - 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Army College of Nursing uses the basic waste management strategy of 3 R's: Reduce, Reuse & Recycle. The College segregates waste into:

1 Solid waste: The Housekeeping Team of ACN ensures that the waste

on each floor is collected on every alternate Day. The housekeeping workers on each floor collect the waste in the dustbins provided on each floor. Segregation of waste into dry and wet waste from the separately allotted dustbins is done in strategic locations.

- 2. Liquid Waste:-The sewage Treatment Plant is located outside the College Campus. Liquid waste generated in the college is directed through drainage pipes.
- 3. E-Waste Management: The college has taken steps for the proper disposal of all kinds of electronic waste, Such as batteries, cells, obsolete electronic devices, computers, monitors and printers, UPS, etc. For E-waste management condemnation committee members take initiatives to manage the waste in the campus.
- 4. Waste Recycling System: Bio-degradablesolid waste generated 80% from the mess kitchen and 20% from the Hostel Pantries. The waste from Kitchen is outsourced ( to a local dairy and the waste is by a mess contractor. The waste from pantries is used for making garden manure.
- 5. Hazardous chemicals and radioactive waste management: The campusis free from any kind of hazardous chemical and radioactive waste management. Ideally, Chemicals like formaldehyde solutions are used in Preclinical Labs which are dangerous and hence they are handled with care.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	https://acn.co.in/admin/uploads/agar22/7.1 .4-1%20Relevant%20documents%20like%20agree mentsMoUs%20with%20Government%20and%20othe r%20approved%20agencies.pdf
Geotagged photographs of the facilities	https://acn.co.in/admin/uploads/aqar22/7.1 .4-2%20Geotagged%20photographs%20of%20the% 20facilities.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/7.1 _4-3%20Any%20other%20relevant%20informatio n.pdf

7.1.5 - Water conservation facilities available

A. Any 4 or all of the above

in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geotagged photos / videos of the facilities	https://acn.co.in/admin/uploads/agar22/7.1 .20Geotagged%20photos%20%20videos%20of%20t he%20facilities.pdf
Installation or maintenance reports of Water conservation facilities available in the Institution	<u>View File</u>
Any other relevant information	<u>View File</u>

## 7.1.6 - Green campus initiatives of the Institution include: Restricted entry of automobiles Battery-powered vehicles Pedestrian-friendly pathways Ban on use of plastics Landscaping with trees and plants

A. All of the Above

File Description	Documents
Geotagged photos / videos of the facilities if available	https://acn.co.in/admin/uploads/agar22/7.1 .6-1%20Geotagged%20photos%20%20videos%20of %20the%20facilities%20if%20available.pdf
Geotagged photo Code of conduct or visitor instruction displayed in the institution	<u>View File</u>
Any other relevant information	<u>View File</u>
Reports to be uploaded (Data Template)	<u>View File</u>

# 7.1.7 - The Institution has Divyangjan friendly, barrier-free environment Built environment with ramps/lifts for easy access to classrooms. Divyangjan friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for Divyangjan to access NAAC for Quality and Excellence in

B. Any 4 of the Above

Higher Education AQAR format for Health Sciences Universities Page 68 website, screenreading software, mechanized equipment Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photos of the facilities as per the claim of the institution	<u>View File</u>
Any other relevant information	<u>View File</u>
Data template	<u>View File</u>
Relevant documents	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The ACN college has organized and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony.

The institution believes in the equality of all cultures and traditions as is evident from the fact that students belonging to different castes, religions, and regions are studying without any discrimination. Though the institution has a diverse sociocultural background and different linguistics, we do not have any intolerance towards cultural, regional, linguistic, communal socioeconomic, and other diversities. The college and its teachers and staff, students jointly celebrate the cultural and regional festivals, Talent Hunt, Pulsatio, Dusherra, Diwali Pooja, Christmas Day, EID, Sukhmani Sahib Paath, Janmashtami, Republic Day, Independence Day International Women sDay, Cancer day, International Yoga day. Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students. In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony

towards cultural, regional, linguistic, communal socioeconomic, and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	https://acn.co.in/admin/uploads/agar22/7.1 _8-1%20%20Supporting%20documents%20on%20th _e%20information%20provided.pdf
Any other relevant information/documents	https://acn.co.in/admin/uploads/agar22/7.1 _8-2%20%20Any%20other%20relevant%20informa _tion%20%20documents.pdf

# 7.1.9 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organized professional ethics programmes for students, teachers, administrators and other staff during the year Annual awareness programmes on Code of Conduct were organized during the year

## A. All of the Above

File Description	Documents
Information about the committee composition, number of programmes organized etc., in support of the claims	<u>View File</u>
Web link of the code of conduct	https://acn.co.in/admin/uploads/agar22/7.1 _9-2%20Web%20link%20of%20the%20code%20of%2 
Details of the monitoring committee of the code of conduct	<u>View File</u>
Details of Programs on professional ethics and awareness programs	<u>View File</u>
Any other relevant information	<u>View File</u>
Institutional data in Prescribed format (Data Template)	<u>View File</u>

7.1.10 - The Institution celebrates/ organizes national and international commemorative days, events and festivals. Describe the efforts of the Institution in celebrating /organizing National and International commemorative days and events and festivals within 100 - 200 words

The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student. The College makes tremendous efforts to celebrate National and International days, events, and festivals throughout the year.

World Mental Health Day: - On 9th Oct 2021, World Mental Health Day was celebrated in ACN.

Dusherra Celebration: - Celebrated on 15th Oct 2021 in ACN. The different activities planned were Ramleela and Ravan Dahan so as to mark the importance of Dusherra.

Diwali Puja and Sukhmani Paath: Organised Diwali Puja and Sukhmani Sahib Path on 02-11-2021 in ACN.It was organized as a sign of good luck for the commencement of the final exam of all the batches

World AIDS Day: -. ACNhad organized World AIDS Day on 6th Dec 2021. The theme of World AIDS Day 2021 was " End inequality, end

## AIDS"

Christmas Day celebration- The Christmas Day celebration was celebrated on 24th December 2021. The college organized group dances, carols, and poem recitations.

Lohri Celebration: - On 13th Jan 2022 Lohri function was celebrated in ACN.Pooja was held & students had an open dance later on.

Republic Day celebration: - The 73rd Republic Day was celebrated on 26 January 2022. Students hoist flags and perform dance & participate in various activities like poetry recitation and dance marking the highlights of the Day.

Cancer Day - ACN organized an awareness of cancer in Army Quarters on 2nd March 2022.

## 7.2 - Best Practices

7.2.1 - Describe two Institutional Best Practices as per the NAAC format provided in the Manual (Respond within 100 - 200 words)

## BEST PRACTICES

- NATIONAL INTEGRATION ACTIVITIES SPREAD THROUGHOUT THE YEAR.
- ICT ENABLED FACILITIES.
- OSCE / SIMULATION BASED TEACHING LEARNING PROCESS.
- OVERALL DEVELOPMENT OF THE STUDENTS BY SCHEDULING

## VARIOUS ACTIVITIES AT FREQUENT LEVEL.

- BEST IN CLASS CLINICAL TRAINING AT MH JALANDHAR AND COMMAND HOSPITAL, CHANDIMANDIR.
- CONDUCT OF ANNUAL ADMINISTRATION & TECHNICAL INSPECTION.
- PREPARATION OF STUDENTS (COACHING CLASSES) FOR CDS/ ARMED FORCES.
- SCHOLARSHIPS / INCENTIVES FOR EDUCATIONAL, SPORTS, CURRICULAR AND EXTRA CURRICULAR ACHIEVEMENTS - A SOURCE OF INSPIRATION.
- NATIONALLY INTEGRATED CAMPUS AND 'ALUMNI' IS TOGETHER IN ALL FACETS OF TRAINING, ADMINISTRATION & SERVICE TO SOCIETY.
- PERIODIC CONDUCT OF SECURITY AND FIRE FIGHTING MOCK REHEARSALS.
- ENVIRONMENT FRIENDLY PRACTICES / GREEN CAMPUS INITIATIVES.

## CHALLENGES

- TO PUT RESEARCH INTO PRACTICE.
- TO GET FUNDS FROM NATIONAL / INTERNATIONAL AGENCIES FOR NURSING RESEARCH.
- PREPARING SPECIFIC SOFTWARE FOR NURSING EDUCATION.
- ENHANCEMENT THE ADMISSION OF B Sc STUDENTS AND POINEER PROJECT FOR M Sc (NURSING).
- DUAL ROLE OF FACULTY IN NURSING SERVICES.
- SETTING UP OF COURSE RELATED TO NURSING.
- PREPARE AND EXPLORE POTENTIAL OF SEMESTER BASED GRADUATION & 10 POINT GRADING SYSTEM
- TO SET UP OWN RESEARCH CENTRE.
- TO REDUCE PAPER CONSUMPTION AND GRADUALLY MAINTAIN PAPER LESS WORK

File Description	Documents
Best practices page in the Institutional website	https://acn.co.in/admin/uploads/aqar22/7.2 .1-1%20%20BEST%20PRACTICES%20PAGE%20IN%20T HE%20INSTITUTIONAL%20WEBSITE.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/7.2 _1-2%20Any%20other%20relevant%20informatio n.pdf

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution during the year in one area distinctive to its priority and thrust within 100 - 200 words

Army college of nursing has introduced one new course of National service scheme & Ribbon Club in this year 2022 with the aim to Provide the "development of the personality of

Students through Community Service. The Main Objectives of NSS & RRC are as follows:

- 1. To enable the students to understand the community in which they work.
- 2. To understand themselves in relation to their community.
- 3. To identify the needs and problems of the community and involve them in problem solving process.
- 4. To develop among themselves a sense of social and civic responsibility.
- 5. To utilize their knowledge in finding practical solutions to individual and community problems.

- 6. To develop competence required for group-living and sharing of responsibilities.
- 7. To Gain skills in mobilizing community participation.
- 8. To acquire leadership qualities and democratic attitude.
- 9. To develop capacity to meet emergencies and national disasters.
- 10. To practice national integration and social harmony.

Motto of National Service Scheme: The Motto of NSS "Not Me, But You", reflects the essence of democratic living and upholds the need for self-less service. NSS helps the students develop appreciation to other person's point of view and also show consideration to'/other living beings.

File Description	Documents
Appropriate web page in the institutional website	https://acn.co.in/admin/uploads/agar22/7.3 .1-1%20Appropriate%20web%20page%20in%20the %20institutional%20website.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/7.3 _1-2%20%20Any%20other%20relevant%20informa 

## **NURSING PART**

## 8.1 - Nursing Indicator

8.1.1 - Training in the clinical skills and simulation labs are organized with reference to acquisition and enhancement of skills in basic and advance procedures such as BLS/ALS, Venepuncture, ET intubation/suctioning, central line insertion procedures (PG- as per clinical specialty).

Learning manual skill is fundamental in health care education and motor, sensory and cognitive learning processes are essential aspects of professional development. Experienced professionals in health care have manual abilities acquired by skills training including tacit knowledge. Medical simulation allows the acquisition of clinical skills through deliberate practice rather than apprentice style of learning.

In ACN policies and procedures are intended to guarantee that the clinical skill labs are well maintained. In all simulation labs, AV aids, LCD screens are available for better learning experience. There are certain policies which are intended to ensure an optimal experience for everyone while using clinical simulation labs. BLS/ALS are emergency management procedures and techniques with

the specific learning objectives & established competencies.

CLINICAL SKILLS AND SIMULATION LABS MAINTAINED IN ARMY COLLEGE OF NURSING AS PER INC NORMS ARE:

- 1. Computer lab
- 2. Pediatric lab
- 3. OBG lab
- 4. Pre-clinical lab
- 5. Nursing foundation lab
- 6. Community health nursing lab
- 7. Nutrition lab
- 8. AV aids lab

## MONITORING STUDENTS IN LEARNING CLINICAL SKILL LABS:

Evaluation tools are available to monitor the students' performance are as follows:

- 1. Checklist
- 2. OSCE/OSPE
- 3. Question answer
- 4. Practical Examination
- 5. Re-demonstrations

File Description	Documents
Policy on the use of clinical skills and simulation labs inthe acquisition and enhancement of skills in basic and complex procedures such as endoscopic surgery and interventional procedures	https://acn.co.in/admin/uploads/agar22/8.1 .1-1%20Policy%20on%20the%20use%20of%20clin ical%20skills%20and%20simulation%20labs.pd f
Geotagged photographs/videos of the facilities	https://acn.co.in/admin/uploads/aqar22/8.1 .1-2%20Geotagged%20photographs,videos%20of %20the%20facilities.pdf
Student feedback on the effectiveness of the facilities	https://acn.co.in/admin/uploads/aqar22/8.1 .1-3%20Student%20feedback%20on%20the%20eff ectiveness%20of%20the%20facilities.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/8.1 _1-4%20Any%20other%20relevant%20informatio n.pdf

## 8.1.2 - Number of fulltime teachers who have acquired additional postgraduate Degrees/Diplomas/Fellowships/ Master trainer certifications beyond the eligibility requirements from Universities/ Recognized Centers//Professional bodies in India or abroad. (Eg: additional PG degree, Ph D, Fellowships, Master trainer certifications etc.)

6

File Description	Documents
List of fulltime teachers with additional Degrees, Diplomas suchas PG degree, Fellowships, Ph D, Master trainer etc. during the year	<u>View File</u>
Attested e-copies of certificates of postgraduate Degrees, Diplomas or Fellowships certificates.	<u>View File</u>
Any other relevant information.	<u>View File</u>
Institutional Data in Prescribed Format (Data Template)	<u>View File</u>

8.1.3 - Students are exposed to quality of care and patient safety procedures including infection

Page 96/100 16-02-2024 08:49:38

prevention and control practices as practiced by the teaching hospital in didactic and practical sessions during their clinical postings.

Students of ACN are exposed to Quality of Care & Patient Safety procedures including prevention of infection through control practices by teaching in Hospital in Military Hospital Jalandhar Cantt. Students are posted in various wards, critical care areas and OPDs. They are taught about the Ethical and Legal aspects about the Patients Safety such as taking permission, consent taking (for complex to simple procedures), COVID test ( for the safety of the staff and patients), wearing PPE (as per hospital protocol), proper Bio Medical Waste Management (prevention of hazardous injuries), reporting of the Needle Stick injuries (in order to register the cases), documentation of the COVID cases, Vaccination & much more.

During the clinical postings students are given adequate knowledge about the following guidelines for ensuring patient safety:

- Safe patient admission procedure in hospital
- Standard precautions in ICU, OT, General wards
- Disinfection and sterlization
- Bio medical waste management
- Rational use of medication
- Prevention of hospital aquired infection
- Adverse drug reaction
- Prevention of needle stick injuries
- Care of patients in all wards

File Description	Documents
Documents pertaining to quality of care and patient safetypractices followed by the teaching hospital	https://acn.co.in/admin/uploads/agar22/8.1 .3-1%20Documents%20pertaining%20to%20quali ty%20of%20care%20and%20patient%20safetypra ctices%20followed%20by%20the%20teaching%20 hospital.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/8.1 _3-2%20Any%20other%20relevant%20informatio n.pdf

## 8.1.4 - Number of first year students, provided with prophylactic immunization against

## communicable diseases like Hepatitis-B during their clinical work during the year.

Number of students admitted in the first year of the teaching programmes during the year	Number of First year students administered immunization /prophylaxis
60	60

File Description	Documents
Policies documents regarding preventive immunization ofstudents, teachers and hospital staff likely to be exposed to communicable diseases during their clinical work.	<u>View File</u>
List of students, teachers and hospital staff, who received such immunization during the preceding academic year	<u>View File</u>
Any other relevant information	<u>View File</u>
Institutional Data in Prescribed Format (Data Template)	<u>View File</u>

## 8.1.5 - Is the teaching hospital / clinical laboratory accredited by any National Accrediting Agency? NABH Accreditation of the teaching hospital NABL Accreditation of the laboratories ISO Certification of the departments / divisions Other Recognized Accreditation / Certifications

D. Any 1 of the above

File Description	Documents
e-copies of Certificate/s of Accreditations	<u>View File</u>
Any other relevant documents	<u>View File</u>
Institutional Data in Prescribed Format (Data Template)	<u>View File</u>

8.1.6 - Describe how the College facilities were utilized by students from other institutions (PG/UG/GNM) for administrative/educational visits and critical evaluation during the year.

All the college facilities like seminar hall, Multipurpose hall, conference hall, etc are used by the students and other institutions staff every year for the visits, lectures, intercollege competitions etc. There are various activities which

Page 98/100 16-02-2024 08:49:38

are organized by Army College of Nursing for the students and staff. Other institutions staff deliever lectures to students in our college's Ashoka hall and Seminar hall. Some webinars organised by Army College of Nursing Jalandhar Cantt were attended by the students and faculty of other institutions by online mode.

File Description	Documents
List of facilities used by other Institutions	https://acn.co.in/admin/uploads/agar22/8.1 .6-1%20List%20of%20facilities%20used%20by% 20other%20Institutions.pdf
List of Institutions utilizing facilities in the College	https://acn.co.in/admin/uploads/aqar22/8.1 _6-2%20List%20of%20Institutions%20utilizin g%20facilities%20in%20the%20College.pdf
Any other relevant information	https://acn.co.in/admin/uploads/agar22/8.1 .6-3%20Any%20other%20relevant%20informatio n.pdf

## 8.1.7 - College undertakes community oriented activities.

In ACN, JRC we celebrate various significant days throughout the year are as follows:

- 1. The World Water Day was celebrated with full zeal on the theme of "JAL HAI TOH KAL HAI" with Role play focusing on its importance in human life at community area. Huge gathering watched this event.
- 2. World Tuberculosis Day, every year is celebrated by organizing awareness camp by our College. The theme was for the year was "INVEST TO END TB, SAVE LIVES".
- 3. World Health Day was observed with theme: OUR PLANET OUR HEALTH. Information on these topics proved beneficial for the students and the people in the community.
- 4. World No Tobacco Day was celebrated by ACN College to aware public about hazards of tobacco.
- 5. Tree plantation event on occasion of Van Mahotsav was organized by ACN.
- 6. World breast feeding week 2022 was celebrated by ACN students

on theme: STEP UP FOR BREAST FEEDING -EDUCATE AND SUPPORT.

7. World heart day with theme USE HEART FOE EVERY HEART" was celebrated. A short skit was performed and health education was delivered on topic CPR and CAD.

The ACN is active in Community-oriented activities, where they come in contact with the general population in urban and rural areas.

File Description	Documents
Geo-tagging / Photographs of events / activities	https://acn.co.in/admin/uploads/agar22/8.1 .7-1%20Geo-tagging%20%20Photographs%20of%2 0events%20%20activities.pdf
Any other relevant document	https://acn.co.in/admin/uploads/agar22/8.1 7-2%20Any%20other%20relevant%20informatio _n.pdf

## 8.1.8 - Number of full time faculty serving in various committees of the University/ Technical advisory group/ Core Committee members of various committees of Govt/WHO/INC/State/National Bodies during the year. (Memberships included in 1.1.2 should not be included)

4

File Description	Documents
Nomination letter of the faculty or invitation letter to attend the meetings in various committees of the University/ Technical advisory group/ Core Committee members of various committees of Govt/WHO/INC/State/National Bodies	View File
Any other relevant information	<u>View File</u>